

**National Homebuyers
Fund Inc. (NHF)
Board of Directors Meeting**



**Wednesday, December 6, 2017
8:30 A.M.**

**1215 K Street, Suite 1650
Sacramento CA 95814
916-447-4806**



National Homebuyers Fund, Inc.
1215 K Street, Ste 1650 · Sacramento, California 95814
Phone: 866-643-4968 · Fax: 916-444-3551 · www.nhfloan.org

**National Homebuyers Fund, Inc.
Board of Directors Meeting
Wednesday, December 6, 2017, 8:30 a.m.
1215 K Street, Suite 1650
Sacramento, CA 95814
(916) 447-4806**

Agenda

1. Call to Order & Determination of Quorum

Chair, Supervisor Kevin Cann, Mariposa County

Vice Chair, Supervisor Randy Hanvelt, Tuolumne County

2. Approval of Minutes – July 12, 2017 Board Meeting

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(Board Members absent from the meeting will be recorded as abstained unless the Board Member indicates otherwise.)

3. Public Testimony

At this time any member of the public may address the Board. Speakers are asked to state their name for the record. Comments are usually limited to no more than 3 minutes per speaker.

4. NHF Quarterly Reports (Discussion and possible action relative to)

Lisa McCargar, Chief Financial Officer

a. NHF Quarterly Budget Report (September 30, 2017)

Page 3

b. NHF Quarterly Investment Report (September 30, 2017)

Page 7

**c. NHF Cash, Investments and Loans Receivable Report
(September 30, 2017)**

5. Business and Administrative Matters (Discussion and possible action related to)

Craig Ferguson, Vice President

Lisa McCargar

a. NHF 2018 Proposed Budget – ACTION

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b. NHF 2018 Investment Policy Renewal – ACTION

Page 17

**c. Support of iFoster 1 Laptop Program
for Foster Youth – ACTION**

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d. Other Business and Administrative Matters

6. Program Updates (Discussion and possible action relative to)

Craig Ferguson

7. Adjournment

Meeting facilities are accessible to persons with disabilities. By request, alternative agenda document formats are available to persons with disabilities. To arrange an alternative agenda document format or to

arrange aid or services to modify or accommodate persons with a disability to participate in a public meeting, contact Sarah Bolnik by calling 916-447-4806 at least 48 hours prior to the scheduled meeting.

Agenda items will be taken as close as possible to the schedule indicated. Any member of the general public may comment on agenda items at the time of discussion. In order to facilitate public comment; please let staff know if you would like to speak on a specific agenda item. The agenda for this meeting of the Board of Directors of National Homebuyer's Fund was duly posted at its offices, 1215 K Street, Suite 1650 Street, Sacramento, CA 72 hours prior to the meeting.



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**Board of Directors Meeting
Wednesday, July 12, 2017
12:00 p.m.
1215 K Street, Suite 1650
Sacramento CA 95814
(916) 447-4806**

MINUTES

Call to Order and Determination of Quorum

NHF Chair, Supervisor Kevin Cann, Mariposa County, called to order the meeting of National Homebuyers Fund, Inc. (NHF) at 2:16 p.m. A quorum was determined at that time. Those present:

Directors Present

Supervisor Kevin Cann, Mariposa County
Supervisor Randy Hanvelt, Tuolumne County
Greg Norton, President

Directors Absent

Supervisor Bob Williams, Tehama County
Supervisor Rex Bohn, Humboldt County

Others in Attendance

Supervisor Miles Menetrey, Mariposa County
Craig Ferguson, RCRC Vice President
Sarah Bolnik, RCRC Business Development

Approval of Minutes of the May 10, 2017 Board Meeting

Supervisor Randy Hanvelt, Tuolumne County, motioned to approve the minutes of the May 10, 2017 NHF Board of Directors Meeting. Greg Norton, President, seconded the motion. Motion unanimously approved.

Public Testimony

None

2017 Revised Budget for NHF – ACTION

Lisa McCargar, Chief Financial Officer, reviewed the 2017 Revised Operating Budget for NHF with the Board of Directors, and explained the reason behind that revision.

Recommendations

It is recommended that the NHF Board of Directors approve the attached revised 2017 NHF Operating Budget.

Supervisor Randy Hanvelt, Tuolumne County, motioned to approve the 2017 Revised NHF Budget as presented. Greg Norton, President, seconded the motion. Motion unanimously approved.

NHF Quarterly Reports

Lisa McCargar presented the Quarterly NHF Investment Report, the NHF Budget Report, and the NHF Cash and Securities Asset Report for period ending May 31, 2017.

Program Updates

Craig Ferguson, Vice President, provided the NHF Board of Directors an update on the current housing programs.

Adjournment

Chair, Supervisor Kevin Cann, Mariposa County adjourned the NHF Board of Directors Meeting at 2:29 p.m.



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To: NHF Board of Directors
From: Lisa McCargar, Chief Financial Officer
Date: November 28, 2017
Re: NHF Quarterly Budget Report (September 30, 2017)

Summary

The Statement of Revenues and Expenses for NHF provides a budget to actual comparison for the nine months ended September 30, 2017.

Attachment

- NHF Statement of Revenues and Expenses, Budget vs. Actual, for the Nine Months Ended September 30, 2017

NATIONAL HOMEBUYERS FUND
Statement of Revenue and Expenses
Budget Vs. Actual - Unaudited
For the Nine Months Ended September 30, 2017

	2017 Revised Annual Budget	Year to Date 9/30/2017 Budget	Year to Date 9/30/2017 Actual	Variance Favorable/ (Unfavorable)	Percent Favorable/ (Unfavorable)
Income:					
Housing Program Revenue	\$ 32,140,000	\$ 24,105,000	\$ 34,513,863	\$ 10,408,863	43.18%
Program Management Fee Revenue	3,700,000	2,775,000	3,084,534	309,534	11.15%
2nd Mortgage Interest	550,000	412,500	432,345	19,845	4.81%
Interest Income / Capital Gain	454,000	340,500	474,621	134,121	39.39%
Total Income	\$ 36,844,000	\$ 27,633,000	\$ 38,505,363	\$ 10,872,363	39.35%
Expenditures:					
Accounting & Auditing	\$ 28,500	\$ 21,375	\$ 22,222	\$ (847)	-3.96%
Bank Fees	-	-	42	(42)	0.00%
Business Development and Expansion	150,000	112,500	3,327	109,173	97.04%
Consultants	250,000	187,500	184,500	3,000	1.60%
Contract Support Services	2,449,000	1,836,750	1,836,750	-	0.00%
County MCC Fees	17,000	12,750	-	12,750	100.00%
Custodian / Trustee Fees	25,000	18,750	22,250	(3,500)	-18.67%
Dues, Fees & Subscriptions	30,000	22,500	12,604	9,896	43.98%
Excess Resources to RCRC	3,000,000	2,250,000	2,250,000	-	0.00%
Insurance	39,000	29,250	27,387	1,863	6.37%
Legal Services	1,500,000	1,125,000	916,739	208,261	18.51%
Loan Losses	175,000	131,250	113,050	18,200	13.87%
Meetings	1,000	750	200	550	73.33%
Miscellaneous	5,000	3,750	127	3,623	96.61%
Gift Program	26,000,000	19,500,000	25,784,283	(6,284,283)	-32.23%
Pipeline Services	75,000	56,250	46,250	10,000	17.78%
Trading Platform	125,000	93,750	138,673	(44,923)	-47.92%
Promotion and Marketing	100,000	75,000	-	75,000	100.00%
Rent	85,637	64,228	70,598	(6,370)	-9.92%
Sponsorships	100,000	75,000	200,000	(125,000)	-166.67%
Travel	30,000	22,500	6,542	15,958	70.92%
Total Expenditures	\$ 34,185,137	\$ 25,638,853	\$ 31,635,544	\$ (5,996,691)	-23.39%
Net Revenue Over Expenditures	\$ 2,658,863	\$ 1,994,147	\$ 6,869,819	\$ 4,875,672	244.50%



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To: NHF Board of Directors
From: Lisa McCargar, Chief Financial Officer
Date: November 28, 2017
Re: NHF Quarterly Investment Report (September 30, 2017)

Summary

In accordance with NHF's investment policy, we are providing the 3rd quarter investment report. This report provides investment earnings for the quarter ending September 30, 2017 and investment balances as of September 30, 2017. In addition, the report provides the returns by investment type and a comparison to the 90 day Treasury Rate.

The CalTRUST yields are the funds' reported 3rd quarter yields.

Attachment

- NHF Investment Report – 3rd Quarter, 2017

NATIONAL HOMEBUYERS FUND
Investment Report
As of September 30, 2017

	Total	CalTRUST Short-Term	CalTRUST Medium-Term
Bal: 5/31/17	\$ 39,815,987	\$ 9,422,422	\$ 30,393,565
Additions	-	-	-
Withdrawals	-	-	-
Interest (includes accrued)	179,091	37,153	141,938
Capital Gain/(Loss)	(60,665)		(60,665)
Bal: 9/30/17	\$ 39,934,413	\$ 9,459,575	\$ 30,474,838

Yield:

	Short Term	Mid Term
Annualized One Year	1.03%	1.24%
Average Maturity (days)	294	836
90 Day Treasury Bill Rate	1.06%	

All current cash investments are held in either CalTRUST's Short-Term Fund or Medium-Term Fund. Cash in the CalTRUST Short-Term Fund may be accessed within 24 hours. Cash in the CalTRUST Medium-Term Fund may be accessed at the end of each month.

Amounts include accrued interest at the end of the period.

No members of the Investment Committee have any conflict of interest with any current investment firms.

Purpose of transactions in excess of \$1 million:

-None



To: NHF Board of Directors
From: Lisa McCargar, Chief Financial Officer
Craig Ferguson, Vice President
Date: November 28, 2017
Re: NHF 2018 Proposed Budget - ACTION

The proposed 2018 National Homebuyers Fund, Inc. (NHF) Operating Budget constitutes NHF's continued commitment to the organization's core functions including affordable housing down payment assistance and providing program management services.

2018 Proposed NHF Budget Summary

The proposed 2018 operating budget (Attachment A) includes total revenues of \$16,520,000 and total expenditures of \$15,707,100 and results in net revenue over expenditures of \$812,900. The primary sources of revenue and budgeted expenses are described below.

2018 Proposed Revenue Highlights

Proposed revenues are primarily derived from housing programs, program management services, second mortgage portfolio interest earnings and investment returns. The proposed 2018 NHF Operating Revenue Budget of \$16,520,000 includes:

- Housing program activity is projected to generate revenues of \$12 million while management services are expected to generate \$3.4 million in revenue.
- The NHF second mortgage portfolio is projected to generate interest earnings of \$470,000.
- Interest and capital gains on cash and investments held in CalTrust of \$640,000.

2018 Proposed Expenditure Highlights

The proposed 2018 NHF Operating Expenditure Budget is designed to provide the resources necessary to pursue and implement current and planned housing programs and services. The proposed 2018 expenditure budget totals \$15,707,100. Primary expenditures are for housing program gifts; contract support services payments and an estimated excess revenues/resources transfer to RCRC; legal fees; and program administration cost.

The key proposed 2018 NHF expenditures include:

- Housing program down payment assistance (DPA) gifts to homebuyers of \$10 million and associated program operations, management and pipeline services fees of \$75,000.
- Contract support services payments to RCRC total \$2,114,000. Additionally, in accordance with the NHF Bylaws, the NHF budget includes a proposed transfer of excess revenues/resources of \$1 million to RCRC in 2018. This item is specifically addressed in a separate report.
- Legal fees of \$1.5 million.
- The 2018 proposed budget includes \$100,000 for business development & expansion and \$360,000 for sponsorships.
- In addition to regular operating expenses such as accounting, auditing, insurance, rent and other housing and operating fees, the proposed expenditures for NHF include the following:
 - Consultants - \$250,000
 - Loan Losses - \$75,000

Key Differences between 2018 and 2017 Expenditure Budgets

The proposed 2018 expenditures budget for NHF is \$15,707,100, which is a \$57,103,037 (-78.4%) decrease from the 2017 approved budget. Following is a summary of the key differences between the proposed 2018 and the 2017 approved budgets:

- **Housing Program DPA Gifts to Homebuyers** – A decrease of \$54 million (-84.4%) of DPA gifts to homebuyers primarily due to program partner changes and decreased activity projections.
- **Trading Platform** – A net decrease of \$750,000 (-100%) for use of the GSFA trading platform associated with a change in provider expenses.
- **Sponsorships** – An increase of \$260,000 (260%) due to increased proposed support for programs in line with the organization's core mission.
- **Loan Losses** – A decrease of \$100,000 (-57.1%) due primarily to second mortgage program loss experience and the aging of the portfolio balance.

Budgeted Net Revenue

The proposed budget for 2018 will result in net revenue over expenditures of \$812,900. The budgeted expenditures include a noncash item, the loan losses, of \$75,000. Therefore, the proposed 2018 budget is projected to generate positive cash flow of \$887,900.

Other Related Matters

Due to the volatility and pace of the housing programs and markets, request authority for the President to make necessary business decisions up to \$500,000 per decision outside of the approved operating budget. Also request the President be granted with the authority to proceed with necessary operating decisions due to changes in the market, economy or changing transactional requirements to avoid unnecessary delay and provide the necessary flexibility to effectively and timely implement and modify programs. Such expenditure and operational decisions are to be made in consultation with the Vice President, the NHF Chair and the NHF Vice Chair and are to be reported back to the Board with subsequent ratification as necessary.

In 2016 the Board approved the use of up to \$2.0 million to support veteran's housing projects. To date, \$320,000 of that amount has been committed to a specific Board approved project. It is recommended that the remaining \$1,680,000 remain available for additional veteran's housing or other specific related projects approved by the Board.

Recommendations

It is recommended that the NHF Board of Directors approve the following recommendations:

1. Approve the attached proposed 2018 NHF Operating Budget.
2. Grant the NHF President the authority to make necessary business decisions and utilize up to \$500,000 per decision outside of the approved operating budget when necessary. Such decisions will be made in consultation with the Vice President, the NHF Board Chair and NHF Vice Chair and reported back to the NHF Board at the next available Board meeting.
3. Grant the NHF President the authority to proceed with necessary operating decisions due to changes in opportunities, the market, the economy or changing transactional requirements to provide necessary flexibility to effectively and timely implement programs. Such decisions to be made in consultation with the Vice President, NHF Chair and NHF Vice Chair with subsequent ratification by the Board of Directors as necessary.
4. Approve the 2018 contract service fee to RCRC in the amount of \$2,114,000 and transfer of \$1,000,000 of excess revenues/resources to RCRC in accordance with the NHF bylaws.
5. Approve continued commitment of \$1.68 million to veteran's housing or other specific related projects approved by the Board.

Attachments

- 2018 NHF Operating Budget

Attachment A
NATIONAL HOMEBUYERS FUND
FY 2018 BUDGET
For the Year Ending December 31, 2018

Income:	2018 Budget	2017 Budget	Change Increase / (Decrease)
Housing Program Revenue	\$ 12,000,000	\$ 74,250,000	\$ (62,250,000)
Program Management Fee Revenue	3,410,000	1,110,000	2,300,000
2nd Mortgage Interest	470,000	550,000	(80,000)
Interest Income and Capital Gain/(Loss)	640,000	454,000	186,000
Total Income	\$ 16,520,000	\$ 76,364,000	\$ (59,844,000)
Expenditures:			
Accounting & Auditing	\$ 26,500	\$ 28,500	\$ (2,000)
Bank Fees	-	-	-
Business Development and Expansion	100,000	150,000	(50,000)
Consultants	250,000	250,000	-
Contract Support Services	2,114,000	2,449,000	(335,000)
County MCC Fees	-	17,000	(17,000)
Custodian / Trustee Fees	35,000	25,000	10,000
Dues, Fees & Subscriptions	20,000	30,000	(10,000)
Excess Resources to RCRC	1,000,000	3,000,000	(2,000,000)
Insurance	37,500	39,000	(1,500)
Legal Services	1,500,000	1,500,000	-
Loan Losses	75,000	175,000	(100,000)
Meetings	1,000	1,000	-
Miscellaneous	5,000	5,000	-
Gift Program (DPA)	10,000,000	64,000,000	(54,000,000)
Pipeline Services	75,000	75,000	-
Trading Platform	-	750,000	(750,000)
Promotion and Marketing	-	100,000	(100,000)
Rent	108,100	85,637	22,463
Sponsorships	360,000	100,000	260,000
Travel	-	30,000	(30,000)
Total Expenditures	\$ 15,707,100	\$ 72,810,137	\$ (57,103,037)
Net Revenue Over Expenditures	\$ 812,900	\$ 3,553,863	\$ (2,740,963)
Noncash Adjustments:			
Loan Losses	\$ 75,000	\$ 175,000	\$ (100,000)
Projected Use of Residual	\$ -	\$ -	\$ -
Use of Reserves Cash Adjustment:			
Designated for Veteran's Housing, Etc.	\$ (1,680,000)	\$ (1,680,000)	\$ -



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To: NHF Board of Directors

From: Lisa McCargar, Chief Financial Officer
Craig Ferguson, Vice President

Date: November 28, 2017

Re: NHF 2018 Investment Policy Renewal - **ACTION**

Summary

The Investment Committee is responsible for overseeing the investment activity and is to present the Investment Policy to the Board for review and approval.

Issue

The Investment Policy was last revised and approved by the NHF Board of Directors on November 16, 2016. The Investment Committee, consisting of the NHF President, Vice President and Chief Financial Officer, has reviewed and is submitting the policy for annual review as required.

The Investment Committee does not have any suggested revisions for 2018 other than applicable dates.

Recommendation

It is recommended that the NHF Board of Directors review and approve the attached 2018 Investment Policy.

Attachment

- 2018 NHF Investment Policy

NATIONAL HOMEBUYERS FUND

Subject:	Class:	Number:
INVESTMENT POLICY	ACCOUNTING	A - 03
	<input type="checkbox"/> Complete Revision <input checked="" type="checkbox"/> Partial Revision <input type="checkbox"/> New	Supersedes: Policy dated 11/16/16 Page: 1 of 5
	Approved:	Date: 12/6/2017

INTRODUCTION

The investment policies and practices of National Homebuyers Fund (NHF) are based upon state law and provide guidelines for the prudent investment of NHF's reserve funds as well as temporarily idle cash. The primary goals of these policies are:

1. To safeguard the principal funds.
2. To provide sufficient liquidity to meet normal operating expenditures and expenditures beyond the ordinary budgeted expenses.
3. To generate investment income commensurate with the parameters of prudent risk management and consistent with the above policies.

Investments shall be made with judgment and care – under circumstances then prevailing – in the same manner that prudent investors, using discretion and intelligence, would exercise in the management of their own affairs when doing so for investment and not for speculation, and considering the probable safety of their capital as well as the probable income to be derived. The Investment Committee will use the “prudent investor” standard in managing NHF's portfolio.

Investment Committee members acting in accordance with written procedures and the investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and actions are taken to control adverse developments. Any deviations, once identified, should be documented and reviewed to determine whether replacing the security would be in the best interest of the organization.

OBJECTIVES

NHF's investment policy shall be managed in a manner that emphasizes the preservation of capital. The long-term goal is to seek competitive returns while minimizing exposure to credit and market risk. The investment portfolio shall remain sufficiently liquid to meet anticipated cash requirements. NHF's objective is to diversify its investment portfolio by investing funds among a variety of securities offering independent returns and financial institutions. This can be accomplished through diversity of instruments to include those with active secondary markets, maturities that match expected cash needs, and CalTrust which includes diverse investment portfolios and immediate withdrawal provisions. The investment objective shall be to achieve a rate of return that is commensurate with safety and liquidity requirements of the organization. Management of the Investment portfolio will be directed by the objectives of Preservation of Capital – understanding that losses may occur on individual securities; Risk Aversion - understanding that risk is present in all types of investment; and Adherence to Investment Discipline, adhering to this policy.

The portfolio's target total return should meet or exceed all of the following over a full market cycle (at least 5 years):

- California's Local Agency Investment Fund (LAIF) rate for the same period.
- The 90 day Treasury Bill rate for the same period.

NATIONAL HOMEBUYERS FUND

Subject:	Class:	Number:
INVESTMENT POLICY	ACCOUNTING	A - 03
	<input type="checkbox"/> Complete Revision <input checked="" type="checkbox"/> Partial Revision <input type="checkbox"/> New	Supersedes: Policy dated 11/16/16 Approved: Date: 12/6/2017

DELEGATION OF AUTHORITY

Authority to manage NHF's investment program is derived from California Government Code Sections 53601 and 53607 and by annual actions of NHF's Board of Directors (Board). The Board has delegated management responsibility for the investment program to the Investment Committee consisting of NHF's President, Vice President and Chief Financial Officer (CFO). The Investment Committee shall be responsible for all investment transactions undertaken.

RESPONSIBILITY OF THE INVESTMENT CONSULTANT(S)

In the event the Investment Committee determines to utilize an Investment Consultant, the Investment Consultant's role will be that of a non-discretionary advisor to the Investment Committee. Investment advice concerning the investment management of assets will be offered by the Investment Consultant, and will be consistent with the investment objectives, policies, guidelines and constraints as established in this statement.

LIQUIDITY

To minimize the possibility of a loss occasioned by the sale of a security forced by the need to meet a required payment, the Investment Committee will monitor expected net cash flow requirements.

To maintain the ability to deal with unplanned cash requirements that might arise, the Investment Committee will determine the portion of assets that shall be maintained in cash or cash equivalents, including money market funds or short-term U.S. Treasury bills.

MARKETABILITY OF ASSETS

The Investment Committee requires that all assets be invested in liquid securities, defined as securities that can be transacted quickly and efficiently, with minimal impact on market price.

AUTHORIZED AND SUITABLE INVESTMENTS

NHF is empowered to invest in CalTRUST and, as provided in Government Code (GC) Section 53601 and 53601.1 to invest in the following types of securities:

- Debt issued by NHF or other public agencies
- Money market instruments within the limitations provided in GC Section 53601.1
- Debt and/or securities of affiliated companies when that debt or security meets the requirements of any of the securities listed in GC Section 53601.1

NATIONAL HOMEBUYERS FUND

Subject: INVESTMENT POLICY	Class: ACCOUNTING		Number: A – 03
	<input type="checkbox"/> Complete Revision <input checked="" type="checkbox"/> Partial Revision <input type="checkbox"/> New	Supersedes: Policy dated 11/16/16 Approved:	Page: 3 of 5 Date: 12/6/2017

Allowable Assets

1. Cash Equivalents

- Treasury Bills
- Money Market Funds
- Banker's Acceptances
- Repurchase Agreements
- Certificates of Deposit

2. Fixed Income Securities

- U.S. Government and Agency Securities
- Corporate Notes and Bonds
- Mortgage Backed Bonds/Securities

3. Mutual Funds

- Mutual Funds which invest in securities as allowed in this statement.

ASSET ALLOCATION

Sections 53601 and 53601.1 of the California Government Code provide legal authorization for investment of funds of local agencies. All investments of NHF shall conform to the restrictions of those laws and shall be consistent with prudent and conservative investment standards.

1. The Investment Committee will determine the Aggregate Fund Asset Allocation (allocation) giving consideration to resources, operating needs and economic conditions. The Investment Committee will monitor the allocation and take steps to balance the allocation as appropriate.
2. Should an investment percentage-of-portfolio limitation be exceeded due to an incident such as fluctuation in portfolio size, the affected securities may be held to maturity to avoid losses. When no loss is indicated, the Investment Committee shall consider rebalancing the portfolio, basing the decision, in part, on the expected length of time the portfolio will be unbalanced.
3. In order to achieve a prudent level of portfolio diversification, the securities of any one company or government agency or particular industry should not be excessive as determined by the Investment Committee. The total allocation to treasury bonds and notes may represent up to 100% of the aggregate bond position

NATIONAL HOMEBUYERS FUND

Subject:	Class:	Number:
INVESTMENT POLICY	ACCOUNTING	A – 03
	() Complete Revision (x) Partial Revision () New	Supersedes: Policy dated 11/16/16
	Approved:	Page: 4 of 5 Date: 12/6/2017

ETHICS AND CONFLICTS OF INTEREST

Members of the Investment Committee shall refrain from personal business activity that could conflict with proper execution of the investment program or which could impair their ability to make impartial investment decisions. Investment Committee members shall disclose annually any material financial interests in financial institutions that conduct business with NHF and they shall further disclose any large personal financial/investment positions that could be related to the performance of NHF. The annual disclosure on California Fair Political Practices Commission Form 700 will suffice to meet this requirement.

AUTHORIZED FINANCIAL DEALERS AND INSTITUTIONS

The CFO will maintain a list of financial institutions authorized to provide investment services. In addition, a list will also be maintained of approved security broker/dealers selected by credit worthiness who are authorized to provide investment services in the State of California. These may include primary dealers or regional dealers that qualify under Securities and Exchange Commission Rule 15C3-1 (uniform net capital rule). No public deposit shall be made except in a qualified public depository as established by State of California laws.

All financial institutions and broker/dealers who desire to be approved for providing investment services must provide the Investment Committee with the following:

- Audited financial statements
- Proof of National Association of Security Dealers certification
- Trading resolution
- Proof of State of California registration
- Certification of having read NHF's investment policy and depository contracts

An annual review of the financial condition and registrations of approved security broker/dealers utilized by NHF will be conducted by the Chief Financial Officer.

INVESTMENT PERFORMANCE REVIEW AND EVALUATION

The Investment Committee shall ensure that performance reports are compiled at least quarterly. The market value of the portfolio shall be calculated and an investment report shall be prepared at least quarterly for presentation to the Executive Committee. The report shall include the following:

- Listing of individual investments held at the end of the reporting period, showing institution, selling institution, date of maturity, amount of deposit, and current market value
- Realized and unrealized gains or losses resulting from appreciation or depreciation
- Return on investment expressed as an annual percentage rate
- Average weighted yield to maturity of portfolio as compared to applicable benchmarks
- Statement of current allocation of investments

NATIONAL HOMEBUYERS FUND

Subject: INVESTMENT POLICY	Class: ACCOUNTING	Number: A – 03
	<input type="checkbox"/> Complete Revision <input checked="" type="checkbox"/> Partial Revision <input type="checkbox"/> New	Supersedes: Policy dated 11/16/16 Approved: Page: 5 of 5 Date: 12/6/2017

The Investment performance of total portfolios, as well as asset class components, will be measured against commonly accepted performance benchmarks. Consideration shall be given to the extent to which the investment results are consistent with the investment objectives, goals, and guidelines as set forth in this statement. The Investment Committee intends to evaluate the portfolio(s) over at least a three-year period.

INVESTMENT POLICY REVIEW

The investment policy shall be reviewed and approved annually by the Board of Directors in accordance with Government Code Section 53646. By adoption of this investment policy, the Board of Directors delegates investment authority to the Investment Committee (consisting of the President, Vice President and Chief Financial Officer) in accordance with Government Code Section 53607. Such investment authority shall include authority to invest or to reinvest funds of NHF and to sell or exchange securities so purchased. All investments require the approval of at least two members of the Investment Committee.



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To: NHF Board of Directors

From: Craig Ferguson, Vice President

Date: November 28, 2017

Re: Support of iFoster 1 Laptop Program for Foster Youth - **ACTION**

Summary

iFoster was incorporated as a California Nonprofit Organization in July 2010 and received a determination as a 501 (c) (3) from the IRS in October 2010. iFoster is a national non-profit serving the child welfare community, including formal foster care, guardianship, informal kinship care, transition-age youth (ages 16-24) and probation. iFoster's mission is to ensure that every child growing up outside of their biological home has the resources they need to become independent adults and have access to the opportunities to reach their full potential.

The proposed 2018 NHF budget includes \$360,000 for sponsorships. It is recommended that the NHF Board of Directors allocate \$200,000 of the proposed resources to support the 1 Laptop Program. In a similar manner, NHF's affiliate, Rural County Representatives of California (RCRC), is recommending to the RCRC Board of Directors, support for the 1 Laptop Program in RCRC's 35 member counties. The detail of the summary and recommendation to the RCRC Board of Directors is attached as an example. It is recommended that, if approved, the NHF contribution be provided under the same parameters recommended in the RCRC memorandum.

If approved, a formal agreement regarding use of funds will be prepared. As part of the agreement, NHF would require regular reports regarding accountability of the resources, laptop distribution, survey results and additional benefits of the program.

Recommendation

It is recommended the NHF Board of Directors approve a one-time contribution of \$200,000 to iFoster to fund the 1 Laptop Program for the purpose of providing new laptops with the necessary software to eligible foster youth and former foster youth ages 16-21 under the same parameters as the attached RCRC Board of Directors memorandum. Such contribution shall come from the 2018 proposed sponsorship budgeted expenditure.

Attachments

- Youth in Care as of July 1, 2017
- iFoster Power Point "Give a youth in foster care a computer... it opens up the world
- 1 Laptop Program for Foster Youth; Evaluation Report 2016
- RCRC Support of iFoster 1 Laptop Program for Foster Youth

ATTACHMENT 1

Youth in Care as of July 1, 2017					
County	16-17	18-21	Total	60% Est.	75% Est.
02 - ALPINE	-	-	-	-	-
03 - AMADOR	8	6	14	8	11
04 - BUTTE	49	52	101	61	76
05 - CALAVERAS	14	14	28	17	21
06 - COLUSA	1	1	2	1	2
08 - DEL NORTE	4	2	6	4	5
09 - EL DORADO	39	30	69	41	52
11 - GLENN	8	13	21	13	16
12 - HUMBOLDT	36	32	68	41	51
13 - IMPERIAL	32	29	61	37	46
14 - INYO	1	-	1	1	1
17 - LAKE	17	15	32	19	24
18 - LASSEN	2	3	5	3	4
20 - MADERA	42	20	62	37	47
22 - MARIPOSA	6	3	9	5	7
23 - MENDOCINO	22	38	60	36	45
24 - MERCED	75	73	148	89	111
25 - MODOC	1	2	3	2	2
26 - MONO	-	1	1	1	1
28 - NAPA	12	22	34	20	26
29 - NEVADA	5	8	13	8	10
31 - PLACER	39	46	85	51	64
32 - PLUMAS	4	4	8	5	6
35 - SAN BENITO	10	3	13	8	10
40 - SAN LUIS OBISPO	60	64	124	74	93
45 - SHASTA	37	48	85	51	64
46 - SIERRA	-	-	-	-	-
47 - SISKIYOU	12	6	18	11	14
51 - SUTTER	15	13	28	17	21
52 - TEHAMA	22	28	50	30	38
53 - TRINITY	5	5	10	6	8
54 - TULARE	98	108	206	124	155
55 - TUOLUMNE	10	14	24	14	18
57 - YOLO	39	46	85	51	64
58 - YUBA	24	21	45	27	34
Rural Counties	749	770	1,519	911	1,139

Data Source: CWS/CMS 2017 Quarter 2 Extract, July 1, 2017



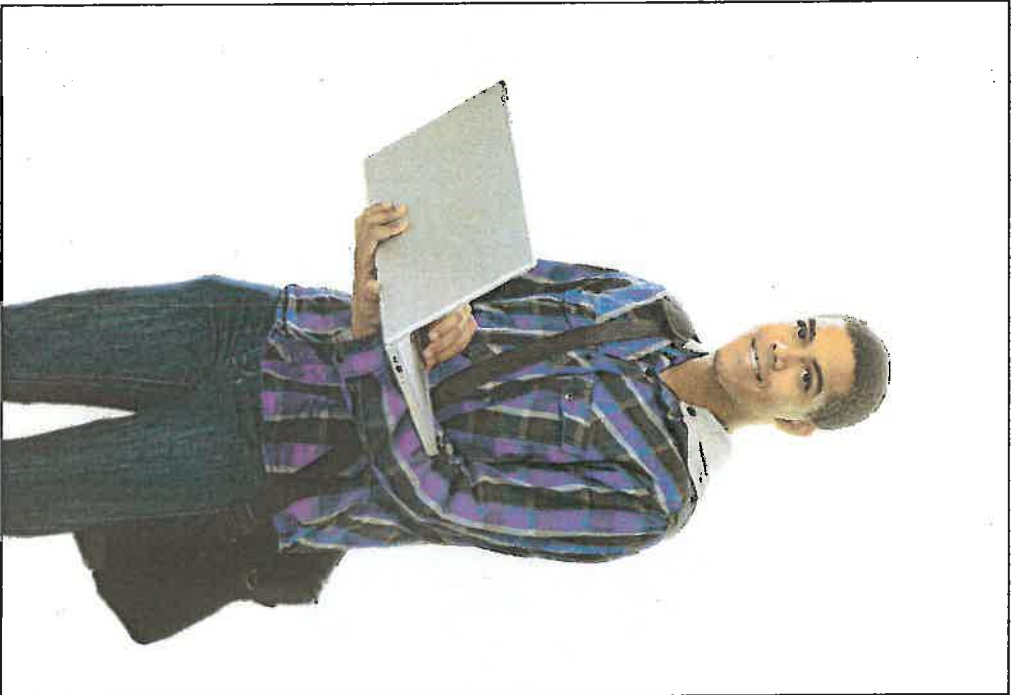
Attachment 2

Give a youth in foster care a computer...

it opens up
the world.



1 Laptop History – 2012-2016



- Delivered over 10,000 laptops across US to in-college and college-bound foster youth; approx. 50% delivered to CA youth
- Laptop with MS Software + full replacement warranty + ongoing tech support
- Standardized program model to identify youth, check eligibility, directly ship to youth, and follow-up within 90 days to ensure all is working
- Impact evaluation by Dr. Jeremy Goldbach from USC
- CA State Assembly Bill 811 to ensure FY and JJ Youth have reasonable access to technology

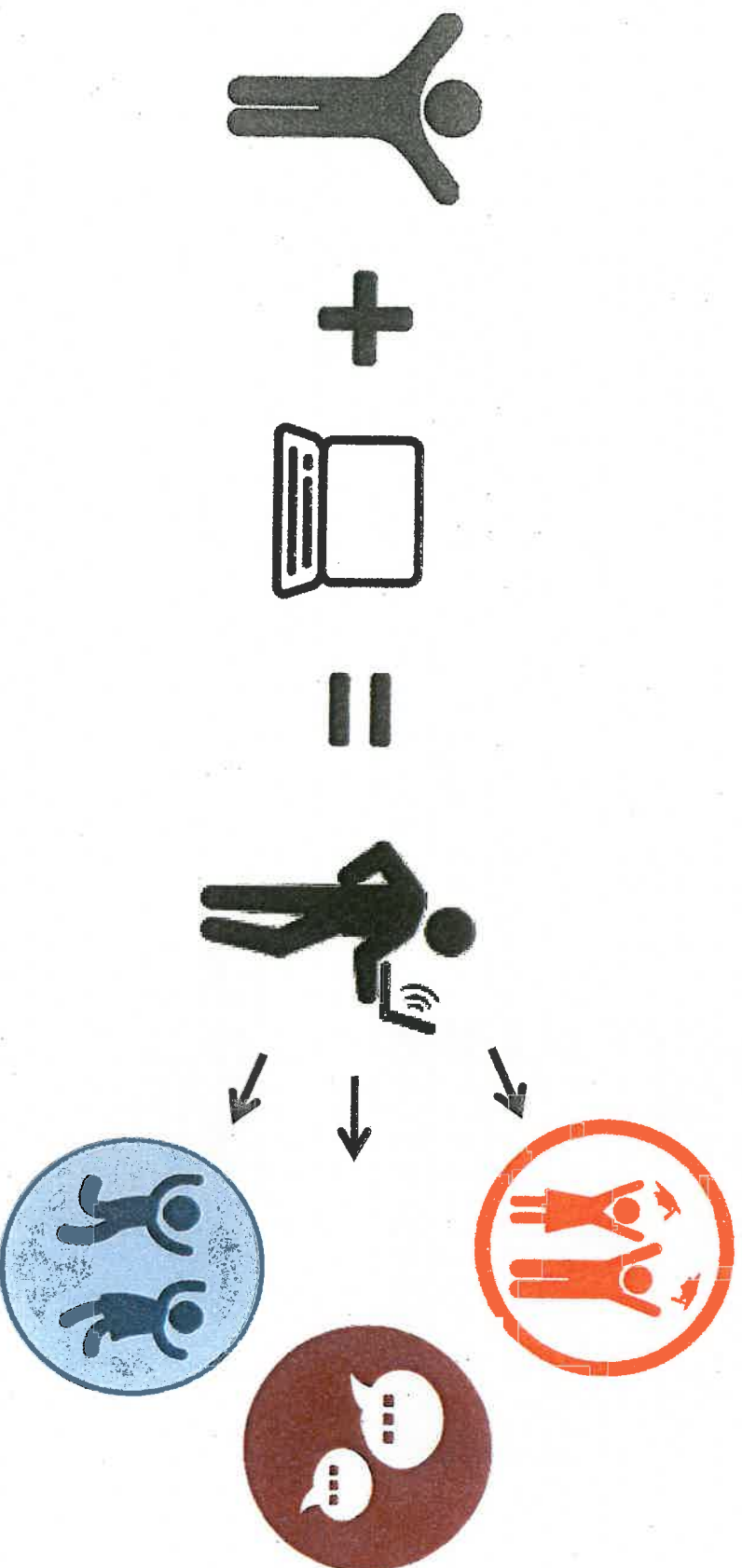
1 Laptop Program Model Design

**Identify Eligible
Foster Youth through
Agency Partners
and Conduct Baseline
Assessment**

**Provide New or
Refurb Laptop with
Productivity
Software that
Functions Offline**

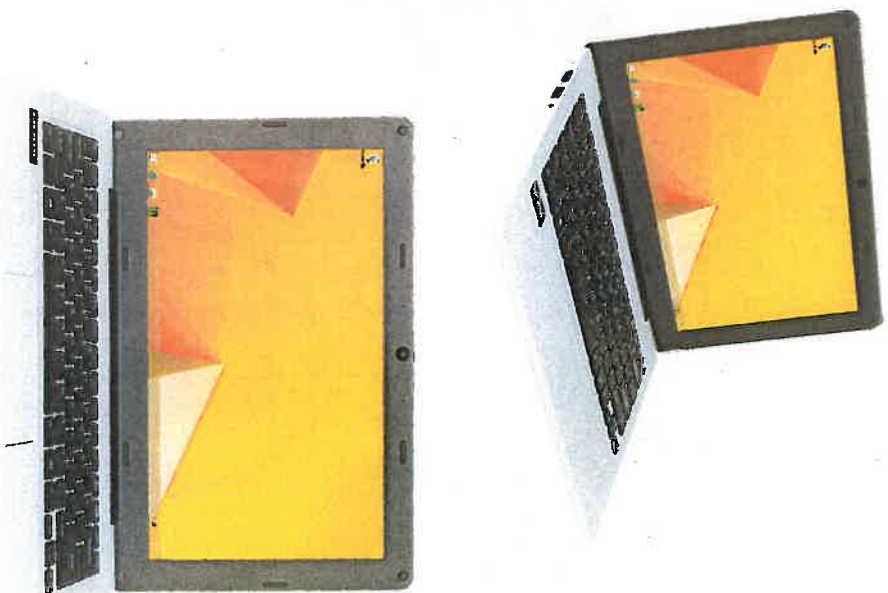
**Monthly Follow Ups
over 1 Year with Youth
via a Short Survey
(entry into Raffle for
every response)**

Evaluate Laptop's Impact on:
 1. Academic Performance
 2. Strength of Social Network
 3. Life Satisfaction & Depression
 4. Reduction of System Costs



Laptop Option 1: New Student Laptop

- Laptop designed by Microsoft and Intel to meet the needs of our students
- Semi-rugged, ultra-slim and light-weight
- Fully loaded with Microsoft Windows, Microsoft Office (full suite), and Adobe Reader
- 11 hour battery life!
- 64Gig hard drive and fast processor
- Internet ready and HDMI ready
- Webcam



Laptop Option 2: Refurb Surface w Keyboard

- Microsoft Surface 2 refurbished
- Can work as a tablet or laptop with attachable keyboard (included), ultra-slim and light-weight
- Fully loaded with Microsoft Windows, Microsoft Office (full suite), and Adobe Reader
- Touch screen, keyboard included
- 256 Gig hard drive and 8 GB RAM
- Internet ready and HDMI ready
- Front and back Webcam



1 Laptop Process – Youth Selection

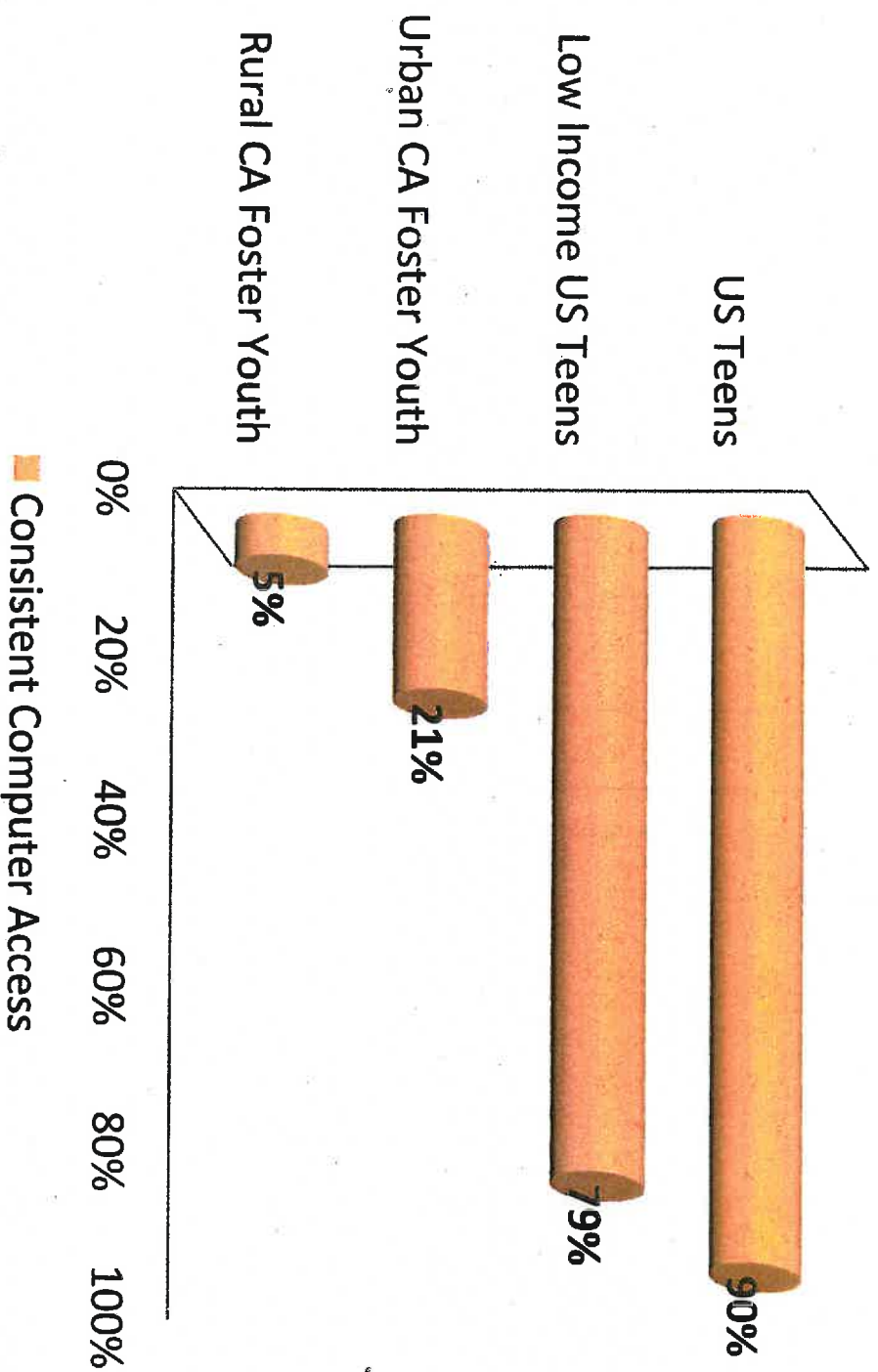
1. Partner Agency/iFoster agree on Youth Eligibility based on their particular Youth population, for example:
 - Current or Former Foster Youth (must have been in care on 16th birthday)
 - Minimum and Maximum Age
 - Target Youth segment (middle school, high school, college, other??)
 - Minimum grades (i.e. GPA 2.0?)
 - Not eligible for a laptop through any other program in the next 24 months
2. Identify potential issues with Caregiver
 - Group Home rules re: individual ownership
 - Probation, CSEC, Gang-Affected Youth or Youth with Court-Mandate re: Communications
 - Caregiver rules re: laptop ownership
3. Youth must be referred by designated point person in Partner Agency
4. Complete and send in 1 Laptop Agreement application form – signed by Youth and Caregiver (if minor)

1 Laptop Process – Use & Evaluation

1. iFoster confirms Youth eligibility, address, contact information directly with Youth and Caregiver (if minor)
2. Once approved, iFoster will order laptop. Microsoft approves software donation for specific Youth and laptop. Laptop will be imaged and shipped directly to Youth. iFoster will provide Youth with tracking number. (this process takes 2-3 weeks)
 - Agency can have laptops sent directly to them – in bulk or over time
 - All laptops must be distributed within 6 months, unless Agency/iFoster agree upfront to hold deliveries for specific time period
3. iFoster follows-up 3x in 90 days to check in with Youth re: computer issues.
4. Automated survey on laptop will “pop-up” at scheduled intervals (3 to 4 max) over 1 year to be completed by Youth for nationwide evaluation to inform policy
 - Survey is option and will not impact use of laptop or iFoster tech support
 - Youth will be enrolled in Raffle, with an additional raffle ticket for each survey completed
 - Data will be blinded for evaluation
 - *Option to not have automated survey, but Agency would be point of contact to ensure surveys are completed at preset time intervals*

CA Impact Evaluation & Tech Access Bill

Digital Deficit for California's Foster Youth



Consistent Computer Access as measured by access to a computer at home

Source: Pew Research Center, 2014; iFoster survey of 3,063 foster youth in Fresno, Los Angeles, Madera & Placer Counties

Computer Access Matters

Laptop Ownership Impact on Foster Youth

based on a 1 year study of 730 Los Angeles, Placer, Madera foster youth (16 to 20) receiving laptops

Improved Academic Performance

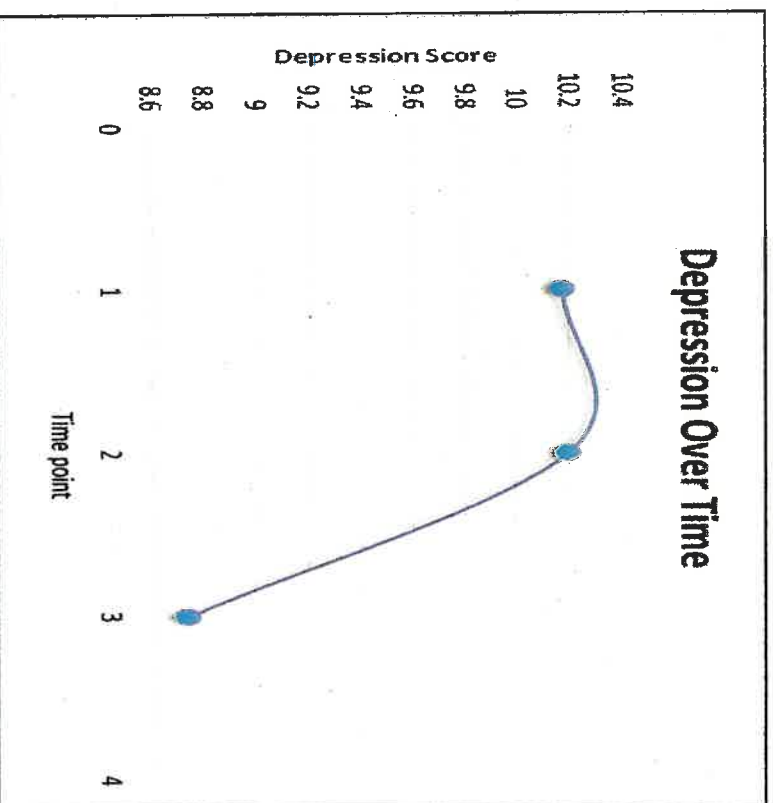
- Improved grades
- Reduced missed days of school and work
- Increased pursuit of college & employment

Stronger Social Network

- Improved relationship with bio family
- More likely to connect with support network (friends, teachers, case workers)

Increased Life Satisfaction

- Increased life satisfaction and self-esteem
- Reduced depression and suicidality
- More likely to report freedom; that they fit in more; that they will be wealthy someday



CA Assembly Bill 811 (Gibson)

1 Laptop California Evaluation has brought about AB811 –
this bill will allow foster youth and juvenile justice involved youth in out-of-home placements reasonable access to technology and the Internet, to facilitate the education and communication that are key to their health and long-term success.

1 LAPTOP PROGRAM

FOR FOSTER YOUTH

EVALUATION REPORT

2016

Completed by
Jeremy T. Goldbach, Ph.D., LMSW
University of Southern California

1 Laptop Program



*"I greatly appreciate Foster Care Counts; through their generosity our foster youth are equipped with the essential technology they need to be successful in college."
~ Philip L. Browning*

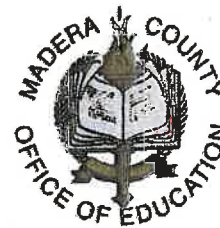
1 Laptop Program Partners



FOSTER CARE COUNTS



County of Los Angeles
Department of Children and Family Service



Executive Summary

The purpose of this paper is to summarize a series of 3 studies conducted on 730 youth in California from 2013 - 2015 to assess access levels to computers at home, and evaluate the impact that having access to a computer at home has on 3 key measures: academic performance, social connectiveness, and life satisfaction.

In California, there were 62,148¹ children and youth in the foster care system as of the end of 2015. Of these, 14,234, or 23% are transition age youth (TAY) between the ages of 16 – 21 years, most of who will “age out” from the system and be forced to survive on their own.²

These transition-age foster youth have the worst outcomes of any at-risk population. A staggering 8% will drop out of high school versus 3% of the statewide population and 3-5% of other at-risk groups. Less than 50% will pass California High School Exit Examination (CAHSEE) versus 76% of the statewide population and 66% for low socio-economic students. Fewer than 3% will achieve a bachelor's degree.³

Their ability to successfully transition to adulthood and become independent adults is hampered by low college success rates and

high unemployment. Fully 66% will be unemployed with only 5% achieving more than 20 hours of work per week.⁴

To make matters worse, emancipating foster youth lack the social connections and support networks to help them success. Over 60% lack the desired connection with their biological family, and 40% lack sufficient support networks to help them emotionally and financially. As a result, 41% have contemplated suicide, and 24% have attempted it.⁵

In order to identify the resource gaps that contribute to this deficit in academic performance, social connectiveness and life satisfaction, iFoster regularly polls its community of over 30,000 members representing agencies, caregivers and youth in the child welfare system nationwide. Over the course of the 5 years these polls have been conducted, the most commonly requested resource, across all geographies and member types, has been access to computers with the productivity software children and youth need to succeed in school and prepare for careers.

To address this need, iFoster and its partners have funded and distributed 7,803 refurbished business laptops (as of April 30, 2016) with donated Microsoft Windows® & Microsoft Office® software, and 900 internet hot-spots, to youth in foster care across 48 states. For study purposes, 3,063 laptops were provided to foster youth in college, or college bound high school students, in 4 counties in California. Studies were conducted on 730 youth across urban, suburban and rural communities who received these computers.

¹ CWS/CMS 2015 Quarter 4 Extract

² CWS/CMS 2015 Quarter 4 Extract

³ The Invisible Achievement Gap: Education Outcomes of Students in Foster Care in California's Public Schools. Vanessa X. Barrat, BethAnn Berlner. 2013.

⁴ Findings from the California Youth Transition to Adulthood Study (CalYouth): Conditions of Foster Youth at Age 17. ChapinHall at the University of Chicago. 2014



To evaluate this program, one of the program's leading funders, Foster Care Counts, contracted with an independent evaluator, Dr. Jeremy T. Goldbach, Ph.D., LMSW of the University of California, and C.A.R.E. Consulting Group, to assess the results from 2 previous studies in Placer and Madera / Fresno Counties, as well as conduct a series of 3 longitudinal studies on foster youth in Los Angeles County.

Results from these 3 studies found:

1. Youth in foster care had significantly lower access to computers at home than other youth. While 90% of youth in the U.S., and 79% of low-income youth have access to a computer at home⁵; only 5% of rural foster youth, and 21% of urban foster youth reported access to a computer at home.
2. When provided with a computer, 98% of foster youth reported using their computer on a daily or weekly basis.
3. Providing access to a computer at home resulted in measurable improvements in each of the 3 study dimensions: academic performance, social connectiveness, and life satisfaction.

Academic performance – significant improvements were found in: grades; missed days of school and work; and increased pursuit of college and employment.

Social Connectiveness – significant improvements were found in: relationships with biological families; relationships with foster families; connections with family and friends; job searching; communicating with teachers and employers; seeking learning opportunities; and communications with lawyers, caseworkers and employers.

Life Satisfaction – significant improvements were found in: life satisfaction and self-esteem; and reduced depression and suicidality.



⁵ Pew Research Center's Teens Relationships Survey, Sept. 25-Oct. 9, 2014 and Feb. 10-Mar. 16, 2015. <http://pewrsr.ch/1TC9l6M>

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Program Overview

iFoster launched its "1-Laptop Per Foster Youth" program in 2012 to address the most frequently requested need by the iFoster community, access to computers with the productivity software children and youth need to succeed at school as well as in the work force. iFoster members reported not having computers in their homes for foster youth to access, and could not afford to purchase computers at retail prices. Many caregivers also expressed anxiety related to not knowing enough about computers and the necessary software to make informed decisions.

Five major factors were taken into consideration when designing the 1-Laptop solution. First, computers needed to be low-cost in order to make them affordable. Second, computers needed to have a Windows operating system to be able to function effectively "off-line" since they would frequently be used in environments without Internet access. Third, tech support needed to be provided to ensure the computers remained operational. Fourth, computers needed to be delivered on a one-by-one basis to youth throughout the country; bulk purchasing and shipping was not a viable option. Fifth, the process to select and order computers needed to be simple and efficient. Caregivers and social workers wanted a variety of options to best fit their youth, but also sought guidance on what hardware and software were optimal for each case.

The 1-Laptop program met the hardware and software requirements by partnering with the MAR (Microsoft Authorized Refurbisher) program to access low cost and durable, business-class laptops and free productivity software (Microsoft Windows and Office). iFoster also provided in-house Tier 1

tech support and program management, and worked to design a seamless order to drop-ship delivery process which was flexible enough to accommodate youth placement changes. To minimize complexity and increase adoption by customers, an optimal subset of computer models and price points were selected.

Two funding models were adopted. Individuals (youth, caregivers, agencies) were able to purchase computers as needed via iFoster's portal. Various models were offered, both laptops and desktops, with varying price points and technical specifications, ranging in price from \$160 to \$310. Due to limited and fixed budgets, pricing needed to be all-in so the price presented to the consumer was the final price, inclusive of the computer, software, shipping, taxes, tech support and a 90-day full replacement warranty. Since many youth and caregivers could not afford to purchase computers, a second model was adopted in which funders could make computers available to youth based on specific eligibility requirements and iFoster would manage application, approval, distribution and ongoing tech support processes. Social workers were made aware of the funded computer program, and could submit applications on behalf of youth. Of the 7,803 computers distributed to date, 60% have been purchased by individuals, and 40% have been purchased by funders or agencies for their youth clients.

Additional software offerings have been included and have been adopted into curricula provided by other non-profits who offer literacy and computer skills training to foster youth. These additions include Career Cruising (career and college prep), Method Test Prep (SAT/ACT test prep), and Reading Plus (reading comprehension improvement) licenses.

In 2014, the LA County Department of Children and Family Services decided to provide ILP-eligible youth in college with iFoster laptops along with \$300 towards college expenses on an ongoing basis. Other government child welfare agencies have also followed suit providing their ILP-eligible youth in high school and in college with laptops including: Madera County, Orange County,

Placer County, Santa Barbara County, Santa Clara County, Santa Cruz County, and Tulare County on an ongoing basis. Additionally, the States of Alaska, Colorado, and Montana, as well as Contra Costa, Fresno, Riverside, San Francisco, Stanislaus, and Tulare counties in California, and a variety of transition-age youth serving agencies acquire iFoster laptops for high school graduations or for specific events on a periodic basis.

Based on the success of the "1-Laptop Per Foster Youth" program, as well as the sobering findings from the studies conducted on access levels, and the benefits of providing computers to youth in foster care, a task force has been created in California with a goal of providing a laptop to every youth aged 16 – 21 in California. The desired outcome of this is that a methodology and mandate is developed that can be sustained in California, and replicated in other states, that ensures this critical resource is provided to all youth in the foster care system, nationwide, giving them the same opportunities to succeed as children and youth being raised in biological environments.



Placer County 1 Laptop Program Report

PROGRAM OVERVIEW

This project was a collaboration between the Placer Community Foundation, Placer County Children's System of Care, and iFoster. The purpose of the study was to measure the impact that having consistent access to a computer would have on academic performance and social connectiveness. Over the course of 2013 – 2015, a total of 300 laptops were provided to foster youth, with 152 youth surveyed.

PROGRAM RESULTS

All of the surveyed youth reported the laptop helped them significantly with school. Approximately 80% said having a laptop enabled them to stay connected with family, friends and other supportive adults despite placement changes.

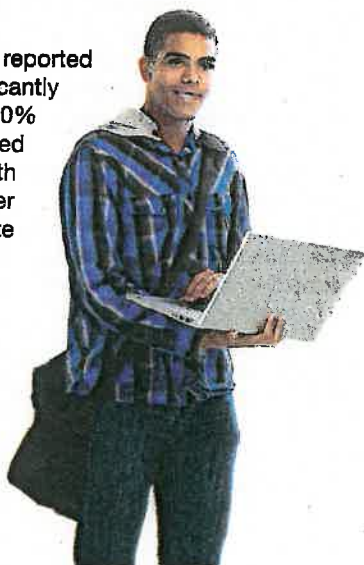


Figure 1: Grade (Question 1)

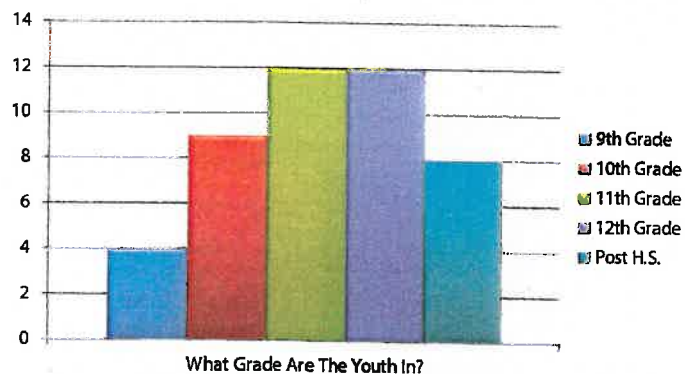


Figure 2: How The Youth Use Their Laptop (Question 2)

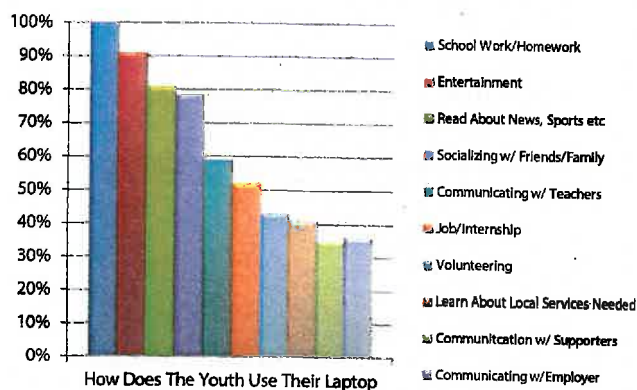
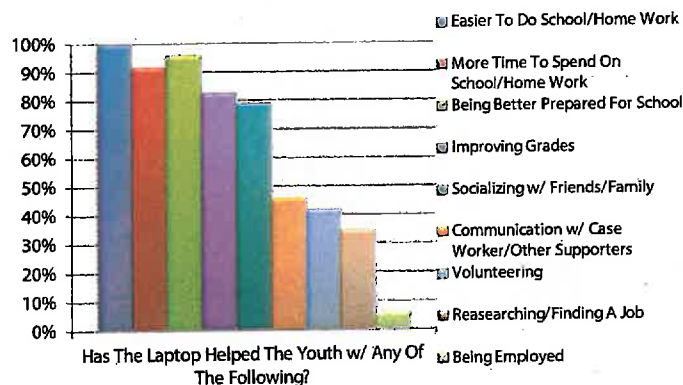


Figure 3: How The Laptop Helped The Youth (Question 3)



***Youth saw grade improvements not only overall, but major grade improvements in their English, Chemistry, and History Classes and winning awards for essays

Madera County 1 Laptop Program Report

PROGRAM OVERVIEW

In Madera County it was found that out of the 400+ children that were in out of home placement (as of August 2014) only 5% of them had access to computers or laptops in their placement. For those with access, frequently there were restrictions and timeframes that surround their ability to use the technology. Those

youths who did not have access to computers had to go through several approval levels before they could stay after school, go to the public library, or to a friend's house to access a computer or laptop/mobile device.

In January 2013, a collaboration between Madera Department of Social Services, Madera County Office of Education, California State University, Fresno Social Work Department, and iFoster provided laptops to a cohort of 60 out of home placement youth ages 13-20. In an effort to ensure that care providers were aware and in support of this project, it was presented at the Quality Parenting Initiative meetings. The information gathered from the care providers (concerns and question) as well as lessons learned from Fresno County were included as part the rules developed in order for the youth to obtain the laptop.

In June 2014, Madera County Department of Social Services acquired 60 laptops and 60 FreedomPop mobile internet devices from iFoster, with distribution beginning in August 2014. At the distribution meeting foster youth, foster parents and assigned social workers were advised of the rules, instructed on how to set up their laptops, and signed agreements to ensure that computers were being used appropriately for school and work activities. Madera County Office of Education also provided computer training for students.

In January 2015, a post interview was issued. This interview consisted of open-ended questions, which focused on the usage of the laptops, how the laptop impacted their education, and how the laptops impacted their social well-being. Twenty-seven of the 60 youth, and 5 foster parents participated in the interviews.

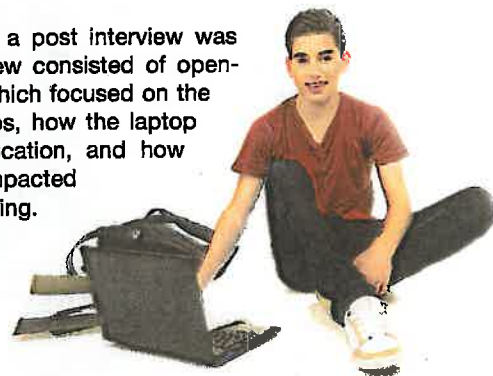


Figure 1: Participants

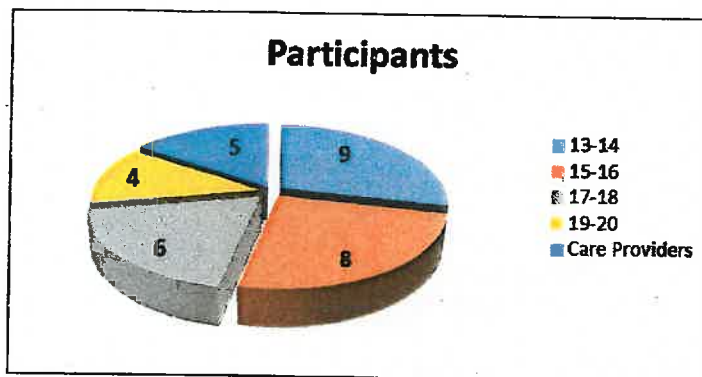
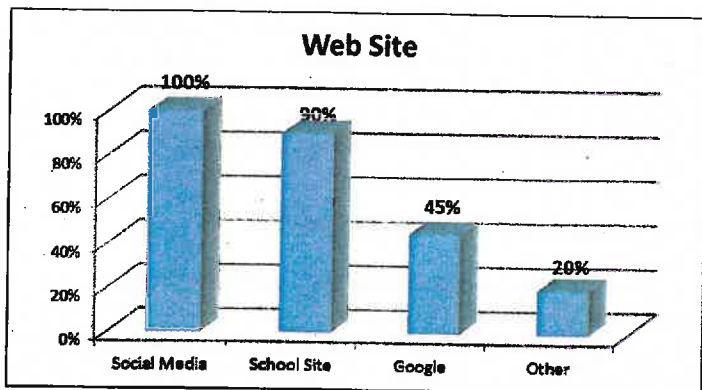


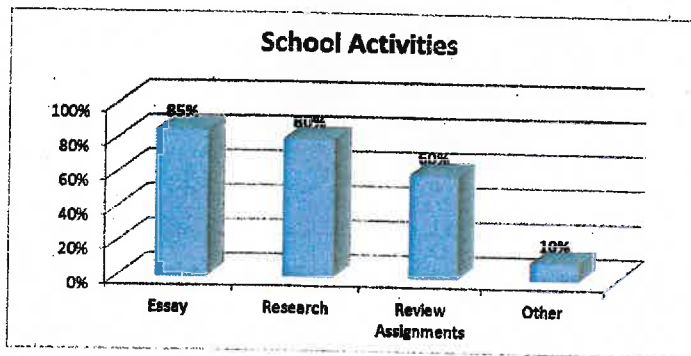
Figure 2: Internet Use



Every participant indicated they use their laptop daily to at least once a week. As it pertains to websites, 100% youth indicated they go on social media sites primarily Facebook. Ninety percent indicated using their laptop to go on their school site for

assignments, check grades or provide feedback to teacher. Forty-five percent of youth indicated they used Google to conduct searches, and 20% indicated using other websites such as YouTube, Yahoo, Web Advisor, Job Search, Tutoring, and Game Sites. All participants indicated they used all sites in combination from time to time; however, school was their primary focus when using their laptop based on their statements.

Figure 3: Impact On Education

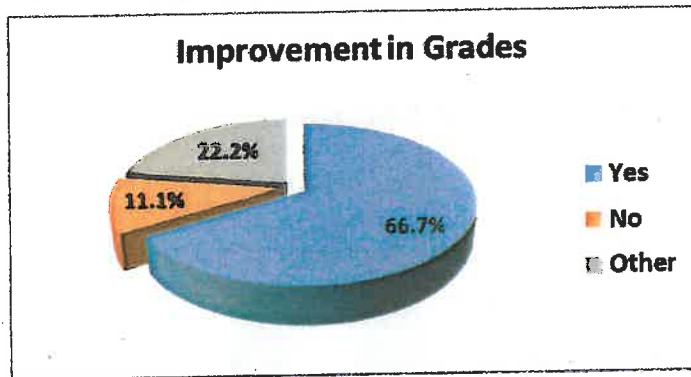


The majority of participants indicated their primary use was for typing essays and researching and reviewing assignments as it relates to school projects. Other usage included tutoring, definitions, and tracking of assignment and progress in class. All participants indicated having the laptop helped in the completion of school assignments. As part of the agreement with iFoster, youth had access to Power Reading which is an on-line tutorial service.

Three participants indicated their school district requires them to do on-line assignments and email teachers, and the laptop helped them get their work done. One participant indicated the foster parent provided a computer for the house; however, that computer is shared amongst 5 other people. Having a laptop

has reduced the amount of time spent searching and waiting to complete assignments.

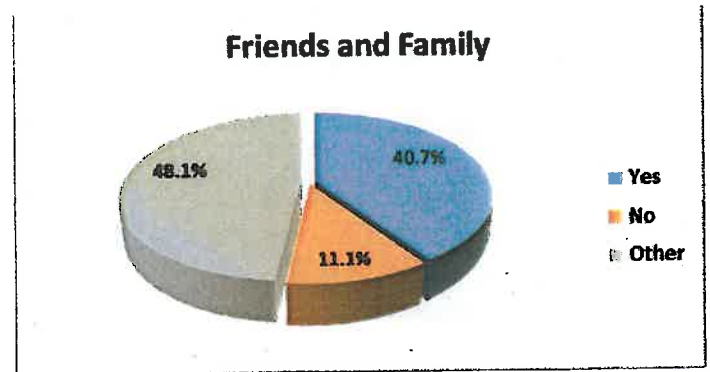
Figure 4: Improvements In Grades



The majority of the participants indicated the laptop was the reason they were doing well in school and 66% reported it helped to improve their grades. The participants that did not show improvement in grades indicated there were other factors (i.e. placement disruption, forgot assignment, etc.) that impacted their school work not related to the laptop.



Figure 5: Social Well Being



Almost 41% of the participants indicate they use their laptop to email friends and family. Eleven percent of participants indicate they did not use their laptop to contact friends or family due to lack of internet. Just over 48% of the participants indicated they used other mobile technology to stay connected with friends and family. Participants indicated they mostly used their cell phone to message, text, call, or go on Facebook to stay connected with their friends and family if they had the tool or used friends.

FOSTER PARENT FEEDBACK

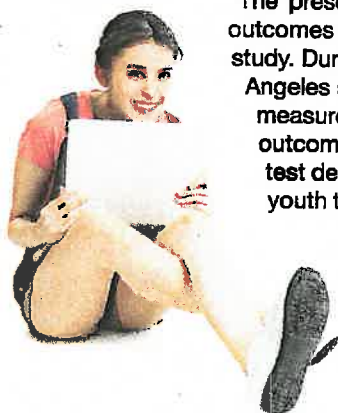
Four out of 5 participants believed a laptop helped the youth. These participants indicated having the laptop allowed the youth to complete their homework and/or research. One participant indicted the laptop became a problem, as they were not able to access the laptop due to viruses.

DISCOVERY ISSUES

During the interview process youth participants reported that their laptops were slow, downloaded viruses, and had to be restored to factory settings. This indicates a need to instruct youth on the safe use of the Internet, as well as procedures for removing viruses and malware. Youth participants struggled to connect to the Internet and often had to rely on Wi-Fi from the foster home or other sources to connect on-line. Youth also indicated the lack of having a printer and/or USB drive to save work was a barrier they had to overcome.

Los Angeles County Phase I Evaluation Study Findings

PROGRAM OVERVIEW



The present paper reports on the evaluation outcomes of Phase I of a 3-phase Los Angeles study. During the first phase of the 3 phase Los Angeles stud, 1) a series of empirically based measures related to health and wellness outcomes were identified; and 2) a pre/post-test design was used with a subset of foster youth that had received laptops through the program

This phase began in October, 2013. During this phase, a pre-experimental pre and post-test

design was implemented with 1 group. In total, 51 youth were surveyed prior to receiving their laptops (baseline; Time 1) and at approximately 1 month later these youths were surveyed again (post-test; Time 2).

PARTICIPANTS

The average age was 18 years old, with slightly more participants being female (64%). Sixty percent of participants were Hispanic, followed by Black (24%), Multi-racial (8%), Asian (4%) and White (2%). Approximately half of the sample (51%) were in High School, with 22% in college. Most lived with foster parents (42.9%) or on their own (18%).

These figures report how participants assessed computers before and after the intervention. Most of the participants used public spaces (35%) or their Friends homes (14%), while at post-test nearly all (97%) used the computers provided by iFoster.

Figure 1: Pre-Test: How Computers Were Accessed

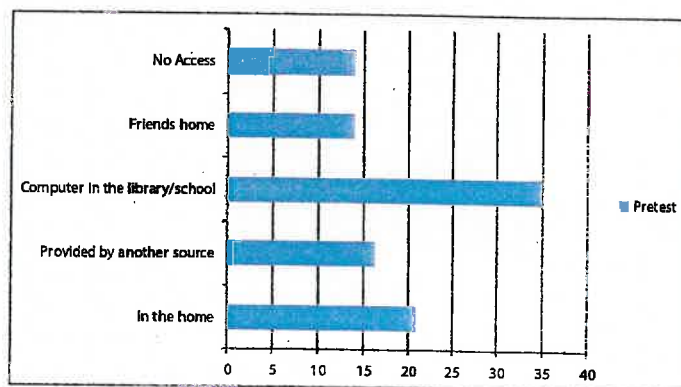


Figure 2: Post-Test: How Computers Were Accessed

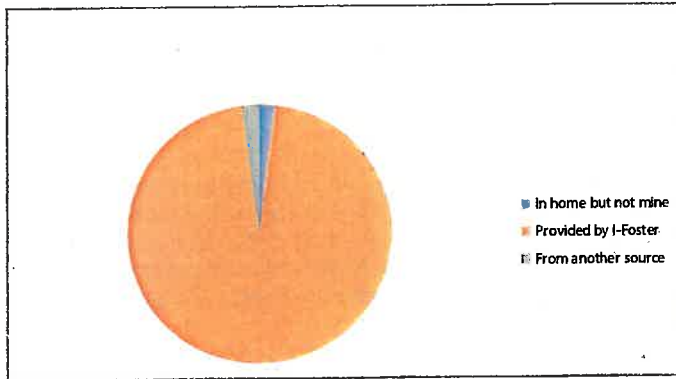


Figure 3: Frequency Of Internet Use

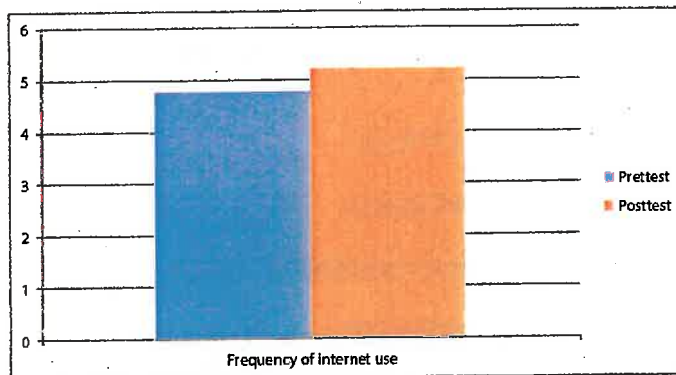


Table 1 below shows participants were more likely to have contact with their biological family members at post-test than prior, though their contact with foster family and other important adults appears to have decreased (though not statistically significant).

Table 1: Relationship Quality Pre And Post-Test

VARIABLE	PRE-TEST Mean (standard deviation) /N	POST-TEST Mean (standard deviation) /N
Biological mother	3.52 (1.35)/44	3.60 (1.32)/45
Biological father	2.62 (1.57)/34	2.66 (1.38)/32
Biological siblings	4.08 (1.02)/48	4.18 (0.82)/50
Foster or adoptive mother	3.80 (1.36)/35	3.81 (1.36)/36
Foster or adoptive extended family	3.71 (1.32)/31	3.75 (1.27)/32
Social worker	3.73 (1.16)/44	3.67 (1.26)/43

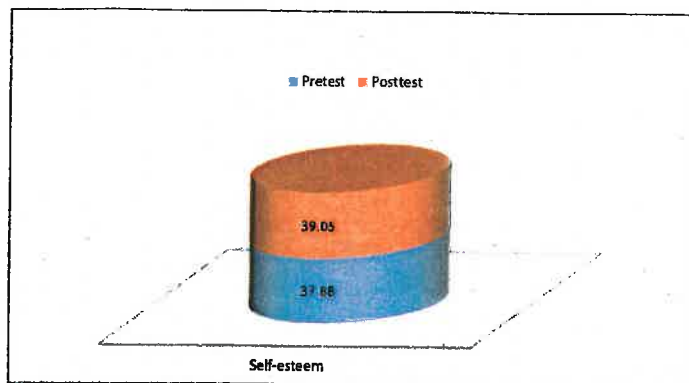
Note: Scale is 1=very poor, 2= poor, 3= okay, 4= good, and 5= very good

Table 2: Future Beliefs

VARIABLE	PRE-TEST (A= .82) Mean (standard deviation)	POST-TEST (A=.88) Mean (standard deviation)	P-Value
Freedom in my life	3.65 (.955)	3.73 (1.10)	.455
I fit in	4.00 (.715)	4.04 (.713)	.728
I will be wealth someday	4.27 (.836)	4.31 (.940)	.761

Scale is 1-5; 1= strongly disagree, 2=agree, 3= neutral, 4=agree and 5= strongly agree

Figure 4: Youth Self-Esteem Pre-Test / Post-Test



Participants showed a number of changes in their quality of life experiences, however only 2 were significant (Planning for college, planning to get a job).

Table 3: How Accurate Are The Following Statements:

VARIABLE	PRE-TEST Mean (standard deviation) /N	POST-TEST Mean (standard deviation) /N
I have participated in activities I enjoy	4.04 (1.05)	4.22 (1.19)
I have participated in sports	2.90 (1.64)	3.04 (1.65)
I have started planning for college	3.45 (1.92)	4.08 (1.49)
I have started planning to get a job	3.06 (1.76)	3.73 (1.56)
I feel ready to attend college	3.37 (1.80)	3.71 (1.61)
I feel ready to get a job	3.24 (1.67)	3.74 (1.46)
My current work situation is stable	2.27 (2.04)	2.41 (1.87)

Scale is 1-5; 1= strongly disagree, 2=agree, 3= neutral, 4=agree and 5= strongly agree

As shown in Table 4, participants were significantly more likely to use their computer for entertainment and social networking at post-test.

Table 4: In The Past Month, I Have Used The Computer For:

VARIABLE	PRE-TEST Mean (standard deviation) /N	POST-TEST Mean (standard deviation) /N
School and homework	4.30 (1.11)	4.38 (.805)
Connecting with friends	3.70 (1.19)	4.00 (.926)
Connecting with family	3.80 (1.16)	4.02 (1.01)
Searching for a job	3.66 (1.34)	3.70 (1.19)
Job assistance	3.59 (1.29)	3.67 (1.17)
Connecting with caseworker	3.04 (1.31)	3.16 (1.18)
Communicating with teachers	3.64 (1.25)	3.96 (.925)
Communicating with employers	3.02 (1.36)	3.22 (1.19)
Entertainment	3.64 (1.10)	4.06 (.935)
Social networking	3.62 (1.08)	3.94 (1.03)
Learning about services	4.04 (1.06)	4.18 (.727)
Connecting with my lawyer	2.98 (1.23)	3.12 (1.27)

Responses include 1= strongly disagree, 2 disagree, 3= neither agree or disagree, 4= agree, and 5= strongly agree



Los Angeles County Phase II Evaluation Study Findings

Phase II results include a 3rd time point with those youths engaged in Phase I.

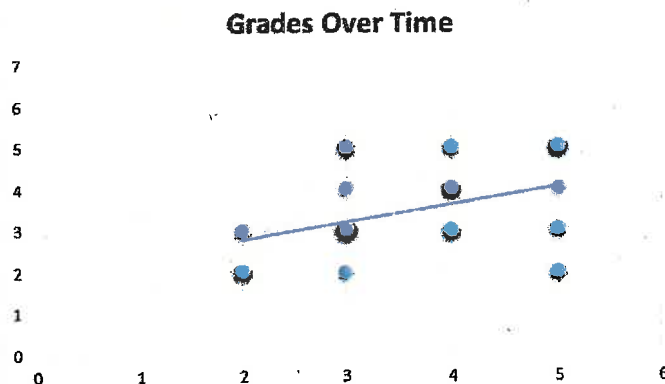
GENERAL TRENDS IN LIFE DOMAINS

GRADES IN SCHOOL

Grades in school were related to each other over time within individuals. For instance, the grades participants reported at time 1 related to grades at time 2 ($r(41) = .41, p < .01$) and grades at time 2 related to grades at time 3 ($r(39) = .32, p < .05$).



Figure 1: Grades Over Time

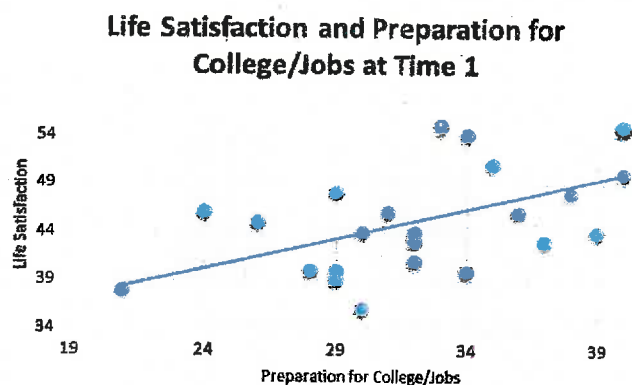


Youth reporting a program laptop at time 2 reported better grades in school than youth who had computer access from another source ($t(48) = -2.40, p < .05$).

PREPARATION FOR COLLEGE/JOBS

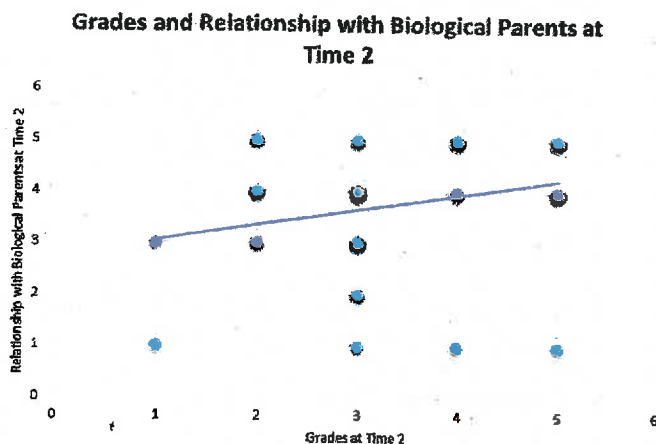
Preparation for jobs/college was related to life satisfaction at several waves. For instance at time 1, life satisfaction was positively related to college/job preparation ($r(24) = .56, p < .01$).

Figure 2: Life Satisfaction And Preparation For College/Jobs At Time 1



PARENT-CHILD RELATIONS (AS REPORTED BY CHILD)

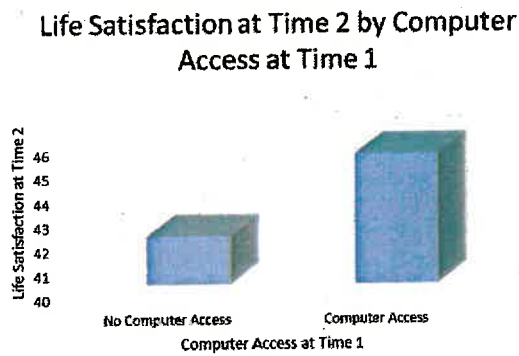
Figure 3: Grades And Relationship With Biological Parents At Time 2



LIFE SATISFACTION

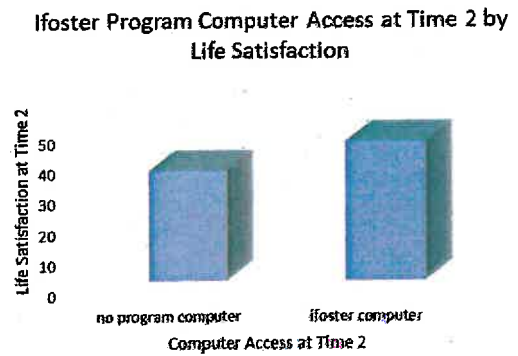
Individuals who had computer access at time 1 (compared to those who did not) differed on a) life satisfaction at time 2 ($t(34.68) = -2.57, p < .05$).

Figure 4: Life Satisfaction At Time 2 By Computer Access At Time 1



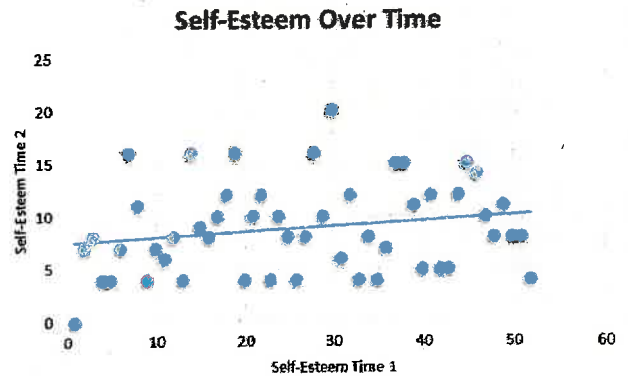
Life satisfaction differed at time 2 such that people who reported a program laptop reported significantly higher life satisfaction than those who did not report having a laptop from the program yet ($t(44) = -2.20, p < .05$).

Figure 5: iFoster Program Computer Access At Time 2 By Life Satisfaction



SELF-ESTEEM

Figure 6: Self-Esteem Over Time

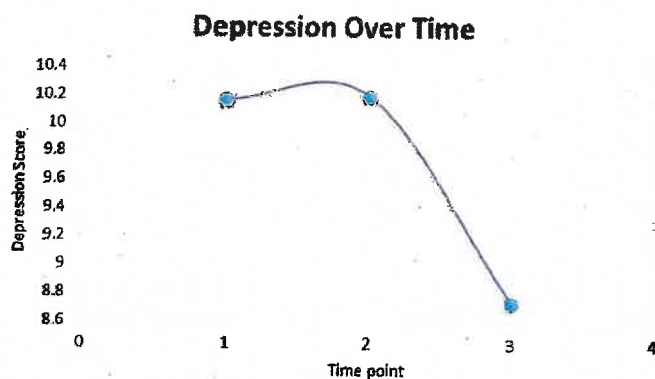


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All the major study variables differed over the 3 time points, using hierarchical modeling (latent growth curves).

Depression ($t(44) = 9.62, p < .001$; indicating depression went down over time).

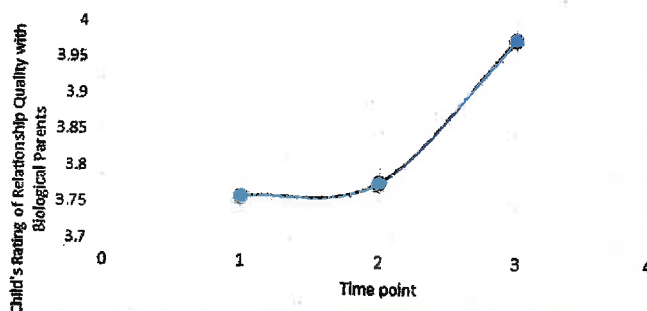
Figure 7: Depression Over Time



Quality of Relationship with Biological Parent ($t(42) = -2.50, p < .05$; indicating relationship quality went up over time).

Figure 8: Relationship With Biological Parents Over Time

Relationship with Biological Parents Over Time



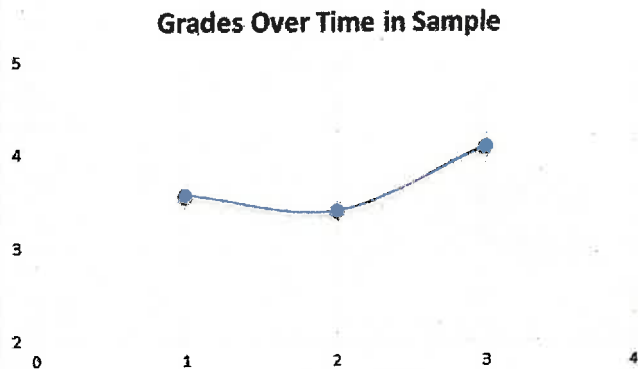
Life satisfaction ($t(41) = -5.11, p < .001$; indicating life satisfaction went up over time).

Figure 9: Life Satisfaction Over Time



GRADES OVER TIME

Figure 10: Grades By Time



SCHOOL-WORK DAYS MISSED OVER TIME

Figure 11: School Days Missed Over Time

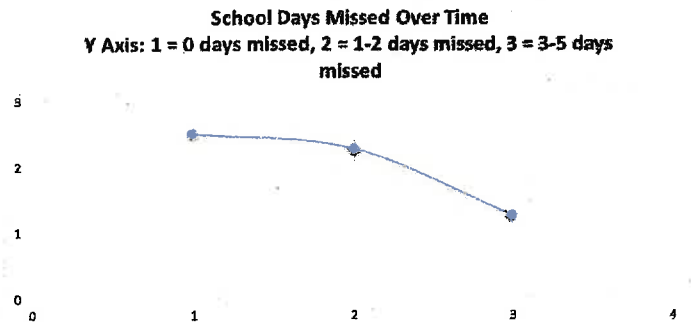
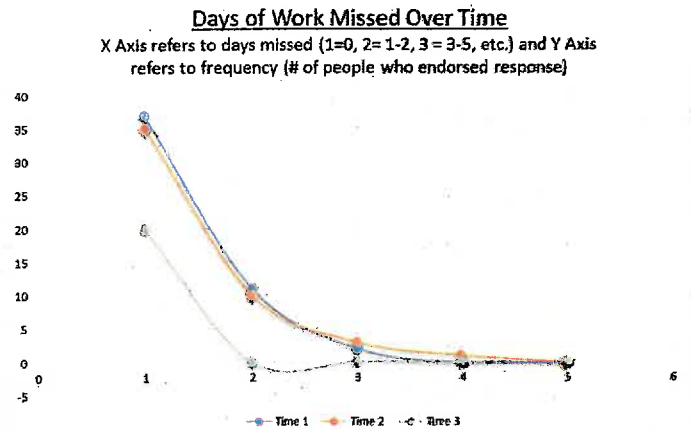


Figure 12: Days Of Work Missed Over Time



Los Angeles County Phase III Evaluation Study Findings

OVERVIEW

Phase III of the Los Angeles project followed 63 participants at Pre- and Post-test. As youth applications were received, program staff asked if they wanted to participate in a survey opportunity. The eligibility criteria to receive a laptop were: identifying as college-bound, in college, or graduated high school, and; working, seeking work, in vocational training. The majority of participants were 17 years of age or older.

PARTICIPANTS

The 63 participating individuals consisted of 15 males and 48 females.

Figure 1: Age Of Sample

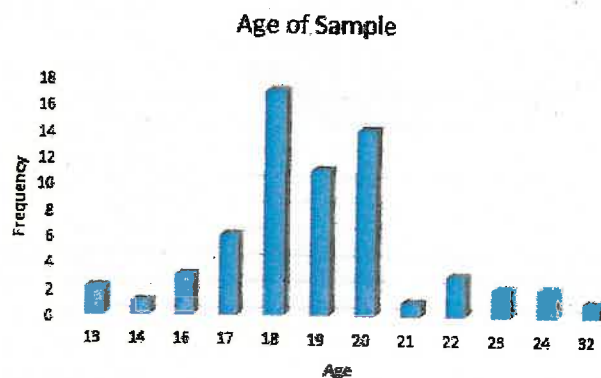
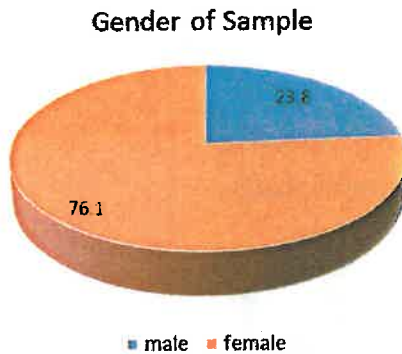
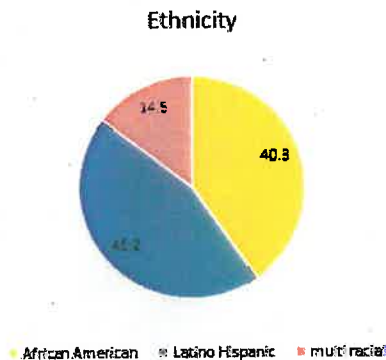


Figure 2: Gender Of Sample



The sample was ethnically diverse; adolescents' and emerging adults' self-identification of ethnicity was 45.2% Latino/Hispanic, 40.3% African-American, and 14.5% multi-ethnic.

Figure 3: Ethnicity



STUDY MEASURES

Center for Epidemiologic Studies Depression (Radloff, 1977) – This measure of 20 items asked participants about symptoms relating to depression. Reliability at wave 1 was good ($\alpha = .93$).

Rosenberg Self-Esteem Scale (Rosenberg, 1965) – This scale asked about positive self-worth. There were 10 items used to make up this questionnaire. The reliability of this measure was .89.

Connor-Davidson Resilience Scale (Connor & Davidson, 2003) – This scale assessed participants subjective self-report of flexibility and resilience to change through 10 items. The reliability of this measure was .91.

General Self-Efficacy Scale (Schwarzer & Jerusalem, 1995) – This scale measures participants' ability to believe in themselves through 10 questions. The measure demonstrated strong internal reliability ($\alpha = .94$).

Interpersonal Support Evaluation List (Cohen & Hoberman, 1983; Cohen et al., 1985) – This questionnaire assesses personal coping strategies and types of support received through 40 questions. This scale achieved a reliability of .93.

ANALYTIC PLAN

All analyses were conducted in SPSS 19. The data was reviewed to see how many participants had completed study measures across 3 time points. Because only 7 individuals completed the measure over 3 time points, researchers elected to use t-tests to indicate pre versus post-test score changes in the data.

T-tests (paired and independent samples) were run on the data to examine questions such as "do students at this time point one vary from students at time two on 'x' domain?" Pearson's correlations were used to investigate questions such as "what is

the relationship between one variable and another variable at time one?"

All missing data (system missing or participant skipped) was treated as missing for the present analyses. Because only 7 individuals have data at time 3, analyses over time (longitudinal analyses) could not be run for this dataset. Thus, this report focuses on time points 1 and 2. Two respondents were removed from the dataset for answering inconsistently to demographic questions across the time points. If degrees of freedom for quantitative analyses dropped below 10, results were not reported.

RESULTS

Paired samples t-tests were conducted on 7 key study outcomes to look at changes between time 1 and 2. These measures included: length of time in current living situation; grades; depression score; self-esteem score; self-efficacy score; resilience score; and interpersonal support score.

Figure 4: CES-D Depression Scores Over Time

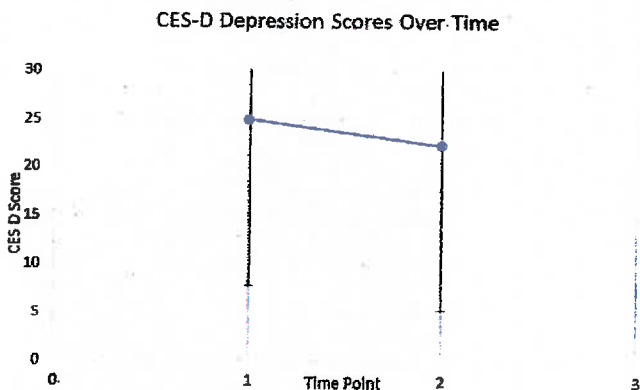


Figure 5: Rosenberg Self-Esteem Scores Over Time

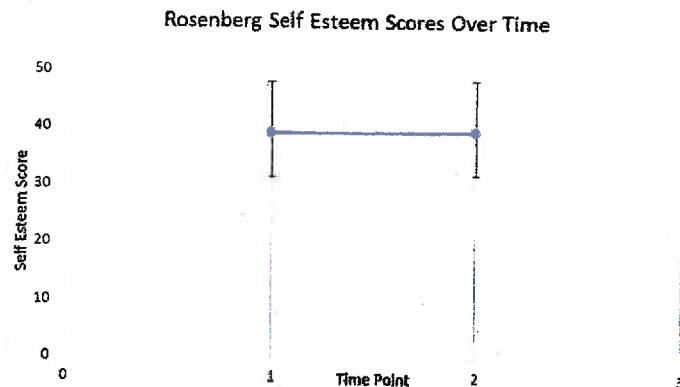


Figure 6: General Self-Efficacy Scale Over Time

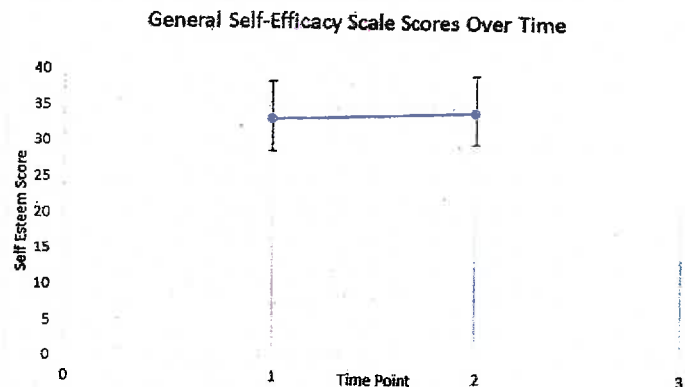
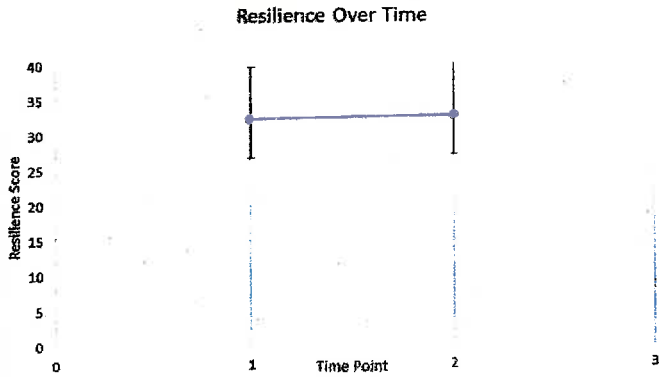


Figure 7: Resilience Over Time



There was a trend towards higher relationship scores for participants and their social or case worker over time (time 1, $M = 3.71$, $SD = 1.25$, time 2, $M = 4.14$, $SD = 1.46$).

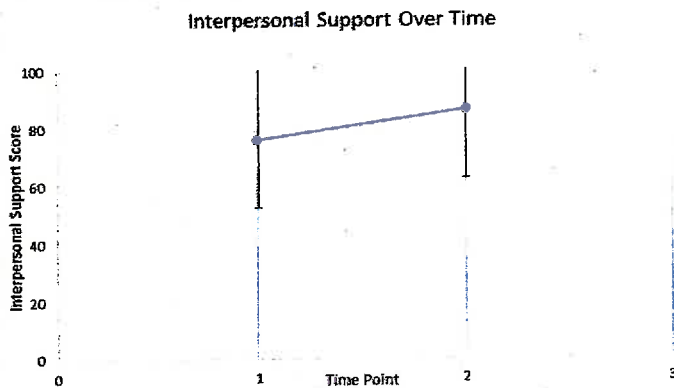
There was a trend towards increases in the relationship score from participants towards their lawyer or legal representative over time (time 1, $M = 3.71$, $SD = 1.25$, time 2, $M = 4.14$, $SD = 1.46$).

There was a trend towards an increase in ratings in the relationship score for participants and their teachers or professors between time 1 ($M = 4.70$, $SD = .48$) and time 2 ($M = 4.80$, $SD = .42$).

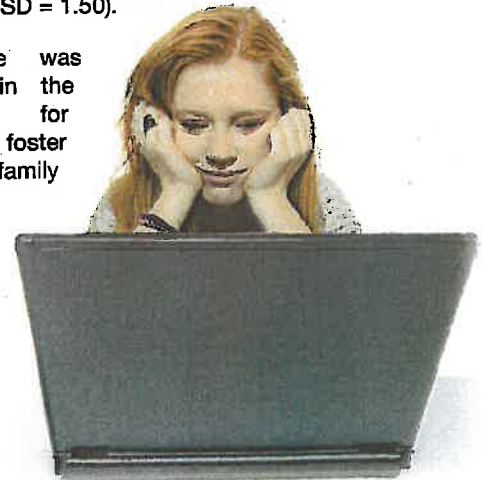
There was a positive trend towards an increase in scores in the relationship score for participants and their foster or adoptive mother between time 1 ($M = 4.00$, $SD = 1.41$) and time 2 ($M = 4.29$, $SD = 1.11$). A similar trend was found in the stated relationship scores for participants towards their foster/adoptive father between time 1 ($M = 3.80$, $SD = 1.64$) and time 2 ($M = 4.20$, $SD = 1.30$), biological father between time 1 ($M = 2.11$, $SD = 1.69$) and time 2 ($M = 4.00$, $SD = 1.41$), and foster siblings (time 1, $M = 4.00$, $SD = 2.00$, and time 2, $M = 4.25$, $SD = 1.50$).

DEPRESSION

Figure 8: Interpersonal Support Over Time



Additionally, there was an upward trend in the relationship score for participants and their foster or adoptive extended family between time 1 ($M = 3.86$, $SD = 1.68$) and time 2 ($M = 4.00$, $SD = 1.41$).



In Their Own Words Qualitative Findings from 1 Laptop Program

The following 3 major themes were seen in the youth comments: academic performance, social connectiveness, and life satisfaction. The following quotes are examples of each of those themes:

ACADEMIC

- I would like to thank you for the computer. I really appreciate it. I am very blessed to have received one. I will use it to my best ability; it has helped me with my school work and will help me in the future when I go to college. I know that the computer was not promised, but I am much honored to be chosen to receive one.



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- Prior to receiving her refurbished laptop from iFoster, one young lady and her CASA (Court Appointed Special Advocate) worker spent time at the local library on a weekly basis completing her research and homework on one of the library computers. Library policy only allowed her use a library computer for one hour each session. She is now happily completing her homework without the weekly trips to the library and is very appreciative of having her own laptop.
- One young man was receiving C's in his civics class because he had no access to a computer or the Internet to do the necessary research for his papers. When he received his laptop, he was able to not only complete his research, but his essay on the CA government was so well done, that his teacher submitted it to a statewide competition. He won the statewide essay competition and received a scholarship. He called the staff at iFoster to let everyone know how thankful he was and that "he was going nowhere, but now he has a scholarship and he wants to go to college."
- One young man was placed with his grandfather in one of the more remote areas of the county. The grandfather did not have a computer in his home, nor could he afford to purchase one for his grandson to use to complete his high school homework regardless of how much he wanted his grandson to excel in his schooling. Trips into Auburn to utilize the library computers were very limited. Receiving the refurbished laptop opened up a world of research and social media to the youth and allowed him the opportunity to focus more on his school work. Both were very appreciative and the grandfather stated he never would have been able to personally provide his grandson with a laptop. His gratitude was apparent in the crackle of his voice when he said "Thank you so very much for what you are doing for us."

- I would like to notify you that I have recently received my new Dell® laptop, I am happy to announce that I am very excited to be composing homework assignments as well as performing research through this new laptop. I would like to say thank you for making my educational life easier to manage due to the fact that I will not have to make anymore long trips to Starbucks® or possibly to McDonald's® for simply using the wi-fi. You have made this Christmas very memorable for me and I thank you for this joy as well as pleasant experience with regards to receiving my new laptop.
- This laptop will be the greatest gift I could ever get and I will use it for School Family and Work but the most important reason is for School and to get my work completed ! Once again, thank you for this help.
- I'm a senior in HS right now and will be graduating in couple weeks from today! I am very proud that I can achieve my goal because I honestly thought I would never be able to get my diploma but I pushed myself to do my work and look now, I'm almost done and excited to head to college this year! I already signed up myself for college for the summer/spring semester 2014 as a freshman and got a response back from them saying that I got accepted into the school and have orientation in June coming up! I will be studying Business trying my hardest to earn a major. I'm glad I never gave up on school and I wish I had my parents here to see me graduate and start college.
- This laptop will be the greatest gift I could ever get and I will use it for School Family and Work but the most important reason is for School and to get my work completed! Once again, thank you for this help.
- The laptop has help me so much to research school and fill put application for employment. As well as I'm ready to do my FASFA, and I don't have to stress on finding a computer now that I have my own.
- (Having a laptop) it has improved my reading and writing and I think it's important for other kids in the system to have the same opportunity that I was able to have through this program.
- Yes, for school work, my foster parents have their own but I wasn't able to use it because they use it a lot.
- Instead of being able to finish an assignments in a day, it would take me days to complete it because I would have to use the computers at school, and I wouldn't have enough time to finish them.



- I had to go to the library a lot and there were times that I couldn't go or it wasn't open. Sometimes there was a long line to access the computers at the library when I needed to use them.
- (Having a laptop makes me feel) Less stressed about completing assignments.

SOCIAL CONNECTIVENESS

- Receiving a laptop has helped me in school, applying for jobs, connecting with relatives, socializing, staying abreast on current news and politics and allowing me to sharpen my skills in areas like Microsoft word®, Powerpoint® and Excel®.
- Some foster youth don't have access to use computers. With a computer on them they can do research, homework and resumes. They can also communicate with family and friends.



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- Yes! I'm so excited to have a computer for my first time and it will REALLY help me out in so many ways! Ever since I was put in foster care, I always wanted a computer to reach out to my family and friends I had lost contact with in my past years since I been moved from home to home and barely got the chance to communicate with them. My 3 siblings are almost 21 years of age and will be thrown out the system no longer living with me therefore I will be by myself. Recently when I had court couple weeks ago, my lawyer introduced me to a AB12 peer advocate and she had told me about iFoster which no one has ever told me about and I couldn't believe the support they offer to us foster youth. Immediately I applied once I got the chance to go to the library in order for some support.
- (Having a laptop) Makes me feel motivated It makes me feel like I am more independent I don't have to ask other people to use theirs. I can also interact with people about stuff. It makes me feel like I can do anything now that I have a computer.
- I feel more connected to other people too. More prepared, like other youth and way less stressed.
- It makes everyday life easier because I know I can go home and do whatever assignment I get, less stressed, more prepared for school, able to complete assignments without waiting to use the other computer in the house.
- After receiving my laptop I was able to do all my projects at home and keep in touch with my old friends. I was able to ask for letters of recommendation and would not have been able to apply to colleges without my laptop.
- It has helped me because before when I didn't have a laptop I didn't have any one to talk to or share my feelings with. I got the laptop my whole life changed. I am able to contact family and friends, acquaintance, I am to talk to them and let them know. It helps with school and look up

answers to my homework. This is me having my first my own computer and I haven't had one before. I also let my family use the computer and I am really thankful that you guys sent it to me.

- I used my laptop to enroll into college and to keep myself updated with everything I had to do in order to begin college without a problem. I've also been using it to look up information for homework and to email my professors. It has been very helpful.
- It has become very handy in school work, and with locating jobs. It has also helped me improve my social life with friends and reconnecting with others.
- It is very helpful especially for high school students when everything you need to do is on computer's also it opens communication with family and friends so you don't feel so alone and distant sometimes, you are in touch with those you want to contact. The laptop makes me feel more successful as it is my own laptop and I don't need to ask "Mom" or go to the library to use one, I feel grateful I can just open up my own to use when I need to. Love my music on it also while I do homework!!
- I think a laptop will be useful for other teens in foster care because not everybody has a chance to have a laptop and we are given one. We own it was given to us. You can use it for lots of things like searching how to cook and research. It will help a lot it has helped me.
- To help them look for a job, help with school and homework. It will also help anyone who wants to find their families.
- I think will be helpful to other youth just in case the person in care doesn't have a phone or computer they will be able to contact their friends and family. It would be really great to give them a computer like me so they are able to talk to their family and friends and will help with school and work. The computer may cause a miracle in their life because of

this. It might even help them with getting back with their family to make things better and they can work it all out and it will be better for them.

- It will help them with homework and classwork assignments. It will also keep them occupied so they won't get in trouble.

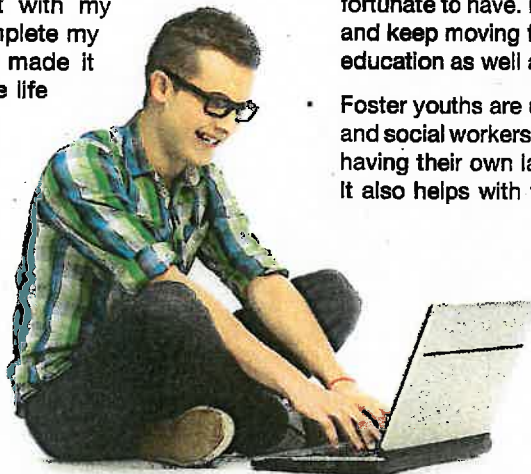
LIFE SATISFACTION

- It makes everyday life easier because I know I can go home and do whatever assignment I get, less stressed, more prepared for school, able to complete assignments without waiting to use the other computer in the house.
- (Having a laptop makes me feel) Good, more prepared, like other youth less stressed more connect and Independent.
- It makes me feel independent and prepared because I now how something that I can do my stuff on.



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- More mature, makes me feel more prepared for life.
- It makes me feel more prepared and is useful for me. Makes me feel more independent because I don't have to rely on others.
- Like I am rich.
- The laptop I received has helped me with researching a lot of things. Whenever I need help I can Google it and will find the answer. I like to watch movies about learning how to interview. It helps with work and school. It has helped me with a lot.
- The laptop has helped me connect with my professors. It has also helped me complete my on-line homework for school. It has made it easier searching for jobs. It has made life in general easier.
- I have used my laptop to Google information about my daughter, price match, job resources, and other General info. I have also used it to write papers, make resume, store pictures, download music and go on social media sites.
- Its helped me a lot with homework, looking for jobs, or career i want, It has helped with looking for college and schools for my son. Places to go to take my son out or if I want to go eat somewhere.
- There are many manners in which my new Dell laptop that was provided to me by iFoster has tremendously assisted me in achieving daily educational tasks such as accomplishing essay assignments, applying for a variety of scholarships, browsing for new educational opportunities,



searching for jobs related to my career of interest, or simply reading web articles in relation to recent occurring events. The laptop that was provided to me has also permitted me to chat with distant and local family relatives for longer amount of time which is something that I am truly thankful.

- The laptop has been of great service to me because it helps me do my homework or it also helps me to keep me up beat and cheerful. It helps me to be stable and to do the things that I want to and need to do to accomplish life.
- (A laptop would be helpful for other youth because) It will allow foster youth to have something many of us are not fortunate to have. It also will give us a reason to still believe and keep moving forward within school with furthering our education as well as finding a job.
- Foster youths are usually controlled by their foster parents and social workers on everything they can and cannot do so having their own laptop extends their freedom just a little. It also helps with trying to get a job and helps in school.
- It will be helpful for other students to get a laptop. It's really needed. It stress free, no stressing on over-thinking on how you're going to get a computer.
- (Having a laptop) Makes me happy and excited
- Gives me more freedom

- Makes me feel older
- Glad to have something that is mine
- More prepared for life
- Like other youth

- I feel more empowered, I am able to do what I need to do and want to do because I own a laptop.
- Definitely more prepared I can access what I need to with having a laptop right in front of me.
- More independent





To: RCRC Board of Directors
From: Greg Norton, President and CEO
Date: November 28, 2017
Re: Support of iFoster 1 Laptop Program for Foster Youth – **ACTION**

Summary

The RCRC Annual Meeting held in September 2016 included a panel titled *Navigating Life Post Foster Care*. You may recall a portion of the presentation addressing a program that provides laptops to foster youth and former foster youth in an attempt to help them succeed at school, and in the workforce. This portion of the presentation was made by Serita Cox, Co-Founder and CEO of iFoster.

iFoster was incorporated as a California Nonprofit Organization in July 2010 and received a determination as a 501 (c) (3) from the IRS in October 2010. iFoster is a national non-profit serving the child welfare community, including formal foster care, guardianship, informal kinship care, transition-age youth (ages 16-24) and probation. iFoster's mission is to ensure that every child growing up outside of their biological home has the resources they need to become independent adults and have access to the opportunities to reach their full potential.

iFoster operates a program to provide laptops to eligible foster youth and former foster youth. The program is called the 1 Laptop Program for Foster Youth, and is designed for foster youth ages 16-21. iFoster works with local agencies on determining youth eligibility, and requires referrals for laptops come from either a youth's county child welfare social worker, or the local agency responsible for case managing and providing independent living programming for the youth. Typical eligibility criteria include: youth are in school or working; high school youth have a 2.0 GPA or better (unless special circumstances); youth are in college/vocational or post-secondary bound; youth do not already have their own laptop; and youth are not barred from technology access due to being gang affected or CSEC (commercially & sexually exploited).

As of July 1, 2017, there were 1,519 foster youth aged 16-21 in care in RCRC member counties. *"Youth in Care as of July 1, 2017"* (Attachment1) includes a list of the number of foster youth in care within each RCRC member county in the age groups of 16-17 and 18-21. An iFoster PowerPoint, *"Give a youth in foster care a computer... it opens up the world,"* (Attachment 2) is a summary presentation of the 1 Laptop Program. The

ninth page of this presentation has a chart reflecting the Digital Deficit for California's Foster Youth. The Pew Research Center 2014 iFoster survey included 3,063 foster youth in Fresno, Los Angeles, Madera and Placer Counties. It reflects the following percentages of Consistent Computer Access:

US Teens	90%
Low Income US Teens	79%
Urban CA Foster Youth	21%
Rural CA Foster Youth	5%

In 2016, an evaluation report was issued to summarize a series of studies conducted on 730 foster youth in California that received these computers from 2013-2015 (Attachment 3). The purpose of the effort was to evaluate the impact that having access to a computer at home has on 3 key measures: academic performance; social connectiveness; and life satisfaction. The report reflects that foster youth and former foster youth that received laptops experienced significant improvements in all 3 measures.

iFoster shared that they typically see 75 percent of the foster youth in care in a county meet the eligibility criteria. As previously noted, as of July 1, 2017 there were 1,519 foster youth in care aged 16-21 in RCRC member counties, 75 percent of those youth would be 1,139. The cost of a new laptop with Microsoft software is \$350. Fully funding this estimated need would require \$398,650.

RCRC Executive Management is recommending that RCRC provide \$200,000 in resources to support the 1 Laptop Program in RCRC's 35 member counties, with no more than 3 percent of the contribution to be used for administration of the program, requiring all other resources be utilized to provide laptops as designed. It is further recommended that it be clear this is a one-time contribution with no commitment to future year support other than requiring that any laptop returned be provided to another eligible foster youth or former foster youth in an RCRC member county.

If approved, a formal agreement regarding use of funds will be prepared. As part of the agreement, RCRC would require regular reports regarding accountability of the resources, laptop distribution, survey results and additional benefits of the program.

Staff Recommendations

It is recommended the Board of Directors approve a one-time contribution of \$200,000 to iFoster to fund the 1 Laptop Program for the purpose of providing new laptops with the necessary software to eligible foster youth and former foster youth ages 16-21 within RCRC's 35 member counties.

Attachment

- Youth in Care as of July 1, 2017
- iFoster Power Point "Give a youth in foster care a computer... it opens up the world
- 1 Laptop Program for Foster Youth; Evaluation Report 2016

Name _____
County _____
Phone Number _____

Purpose of Trip, Details and Remarks:

[illegible]

Provide documentation for expenses as required in the Travel and Expense Policy for Delegates. Mileage expenses may not exceed \$0.53.5 per mile. For lodging in the Sacramento area, reimbursement will include lodging expense, inclusive of room rate, occupancy tax and other fees, up to a maximum of \$112 per night. Meal allowances may not exceed \$8 for breakfast, \$12 for lunch, and \$25 for dinner without prior approval, except as noted in the Travel and Expense Policy. Receipts for ALL requested reimbursements must be attached to this expense claim.

Supervisor's Signature

Mail Payment To:

Name:

Address:

City, Zip:

Office Use Only:

Approved By:

G / L Code:

Amount:

